

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 3rd September 2019 in the Village Hall, Warton

PRESENT: Councillors D Clough (Chairman) A Hilling, W Muckle and C Peacock.

IN ATTENDANCE: J W Ball (Clerk to the Parish Council), County Councillor Mrs P Williamson, District Councillor A Duggan and 2 members of the public.

APOLOGIES: Apologies for absence were received and accepted from Councillors Briggs, Mrs Cody, Mrs Langman and Mrs Simmonds.

In the absence of Councillor Briggs, Councillor Clough acted as chairman for the meeting accept for Item 19.213 for which he declared an interest, being replaced by Councillor Hilling.

DECLARATIONS OF INTEREST: Councillor Clough declared an interest in item 19.213.

19.193. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 2nd July 2019 having been previously circulated be accepted as a true and accurate record of proceedings at that meeting and be signed as such by the chairman subject to at 19.176 c) Mr Moore be amended to Mr Marsh..

19.194. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS: The clerk reported that i) Lancaster City Council Elections Manager had requested that Councillor Mrs Langman complete and return her Declaration of Pecuniary and Other Interests Forms as soon as possible ii) Dog fouling notices were required for Sparrow Park, not the Weir Playground iii) advertisements had been removed from railings at the junction of Borwick Lane and A6 Scotland Road iv) Lancaster City Council Planning Control had been advised of the members concern at the design of a drive way proposed as part of planning application 19/00563/VCN v) Carnforth Town Council had invited a member of the parish council to attend the Remembrance Sunday event vi) other emails had been forwarded to members.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

The clerk reported that he had received an email from Dr Chris Crockford raising concerns that the Application for Consent to Carry Out Works on Common Lane submitted to the Secretary of State for Environment, Food and Rural Affairs by Lancashire County Council on behalf of Natural England included the erection of 230m of fencing, that would stop access to an area of common land. The fencing was to be erected on saltmarshes at Warton as part of works required to ensure that the England Coastal Path in that location met the required standard of a national trail and offered protection for natural birds. No objection was raised to the other works covered by the application. Mr Crockford attended the meeting and advised members that his concerns were shared by some 50 local residents and a farmer whose access to grazing land would be severely restricted. Objections to the application had been lodged together with suggestions for improvements and changes to the proposed route of the path.

Members discussed the points raised and agreed that the parish council should be involved in future negotiations. Councillor Peacock agreed to discuss the proposals with RSPB

representatives and the clerk was instructed to contact Danny Moores of the North West Coastal Access team to arrange a meeting.

The clerk reported that he had received a request from Carol Robinson of Westbourne Road for information concerning the storage of rubble and soil near to her property that appeared to be of increased proportion to that agreed by the planning permission granted by Lancaster City Council Planning Control. The clerk was instructed to liaise with Planning Control and advise the residents accordingly.

THE CHAIRMAN RECONVENED THE MEETING

19.195. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson had no items to report but asked to be kept informed of developments concerning the Saltmarsh Coastal Path issues with a view to involvement in future negotiations.

19.196. REPORT FROM DISTRICT COUNCILLOR A DUGGAN: District Councillor Duggan had no items to report but asked to be informed of developments concerning the Saltmarsh Coastal Path issues with a view to involvement in future negotiations.

19.197. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

19.198. PLANNING MATTERS: a) Members reviewed planning applications received as follows:

19/00795/LB – Listed building application for the construction of a replacement roof, render and pointing, installation of a replacement external window, external rainwater goods and an internal door, removal of internal fireplace, replacement of timber flooring and repairs to dormer extension for Mr Rex Ambler, 130 Main Street, Warton – No objection raised.

19/00814/VCN – Change of use of existing garage, boat store and outbuilding to a 2 storey dwelling (C3), erection of a first floor extension with new raised roof above, relocation of existing vehicular access point and parking area (pursuant to the variation of conditions 2 and 5 to amend the plans and materials including alterations to the roof and the addition of roof lights, alterations to the window and door arrangement and design and provide details of the drainage system) for Mr R Graveson, Coach House, Warton – No objection raised.

19/0098/TPO – Clearance of undergrowth and possibly some low level branch removal to allow access to carry out a site survey and assess the trees for Mr Alan Wilson, Site of Former BFI Limited, Warton Road, Carnforth – No objection raised.

19/00779/FUL – Erection of otter protection boundary fencing for Mr Alex Mollart, Land North of Clear Water Fisheries, Kellet Lane, Over Kellet – No objection raised.

19/01054/FUL – Demolition of existing conservatory, erection of a single storey side extension and construction of a raised roof to create first floor accommodation for Mr & Mrs Adamson 35 Borwick Lane, Warton – No objection raised but would request reinstatement of some planting to the front of the property to soften the aspect from the road.

LCC/2019/0044 – Creation of a Bund for Mr Alex Mollart, Clear Water Fisheries, Kellet Lane, Over Kellet – No objection raised but concerns about the number of vehicle movements necessary for such a project and would ask that controls be imposed.

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4th July 2017 meeting – Awaiting decision
 18/01603/FUL – Reviewed 8th January 2019 meeting – Awaiting decision
 18/01589/REM – Reviewed 5th February 2019 meeting – Awaiting decision
 19/00003/FEF – Reviewed 5th February 2019 meeting – Awaiting decision
 19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting decision
 19/0012/REF – reviewed 26th March 2019 meeting – Awaiting decision
 19/00474/FUL – Reviewed 14th May 2019 meeting – Application permitted
 19/00444/FUL – Reviewed 14th May 2019 meeting – Application permitted
 19/00563/VCN – Reviewed 4th June 2019 meeting – Awaiting decision
 19/00699/FUL – Reviewed 2nd July 2019 meeting – Application permitted
 19/00702/FUL – Reviewed 2nd July 2019 meeting – Application permitted
 19/00721/FUL – Reviewed 2nd July 2019 meeting – Application permitted
 19/00790/FUL – Reviewed 2nd July 2019 meeting – Application permitted

19.199. FINANCE: a) Members noted the financial summary for June 2019

Opening Balance	Current Account	14939.88	
	Village Improvement Account	12151.69	
	Investment Account	8058.47	
	Playground Account	4519.11	
	E & R Wilson Fund	<u>67.30</u>	<u>39736.45</u>
Receipts			
15.07.19	Lancaster C.C. – Toilet Management Fee		<u>2621.43</u>
			42357.88
Payments			
02.07.19	Tom Oliver – Toilet	166.50	
02.07.19	G Marsh – Internal Audit Fee	100.00	
02.07.19	D Clough – Expenses	12.48	
06.07.19	J W Ball-Salary	370.26	
16.07.19	Willacy Contractors Ltd – Play Sand	100.87	
06.08.19	J W Ball – Salary	<u>370.26</u>	1120.37
			41237.51
Closing Balance	Current Account	16440.94	
	Village Improv Acc	12151.69	
	Investment Account	8058.47	
	Playground Account	4519.11	
	E & R Wilson Fund	<u>67.30</u>	<u>41237.51</u>

b) Members authorised payments and signed cheques for the following accounts:

Npower – Toilet electricity - £85.64 – 2032
Thomas Graham Ltd – Toilet consumables - £68.65 – 2033
Tom Oliver – Toilet Work - £76.50 – 2034 – July
Tom Oliver – Toilet Work - £76.50 – 2035 – August
Peter Doey – Parish lengthsman - £555.00 – 2036
Colin Peacock – Expenses - £60.00 - 2037

c) Members considered future payment procedure covering Npower invoices received for electricity consumed at the public toilet and agreed that a Direct Debit arrangement be used in future until no longer suitable.

d) The clerk reported that he had received notification from PKF Littlejohn that the Annual Governance and Accountability Return for 2018/2019 had been received and would be audited as required.

19.200. PUBLIC TOILETS: The clerk reported that the management fee for the current year of £2621.43 had been received from Lancaster City Council. Councillor Clough reported that he had received an estimate from GDM Your Home Property Maintenance for the redecoration of the toilets and cistern repairs at a cost of £620. Members considered the estimate and agreed the contract for the work be awarded to GDM Your Home property Maintenance.

19.201. SPARROW PARK: The clerk reported no further contact had been made by Lancaster City Council officers concerning the sale of the park and suitable notices prohibiting dog fouling in the park would be purchased.

19.202. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: The clerk reported that a completed application for funding had been received.

19.203. THE WEIR CHILDRENS PLAYGROUND: The clerk reported that a request for further information related to the accident had been received from Zurich Municipal. Members considered the information requested and proposed responses and agreed those responses be authorised. The clerk reported that information received from ROSPA confirmed that cattle grids were one of the options available for use as a barrier if the play area was close to a hazard.

19.204. PARISH LENGTHSMAN: The clerk reported that the Parish Lengthsman had continued to perform his duties to a high standard.

19.205. SPEED DETECTION DEVICE: Councillor Clough reported that analysis of data from the Borwick Lane unit was ongoing and alternative sites for the unit currently in Yealand Road were under consideration.

19.206. EMERGENCY RESPONSE PLAN: Councillor Clough reported that the plan was ready for use if required.

19.207. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: The clerk reported that a meeting had been arranged with Mr Foreman of Ratcliffe and Bibby to progress the registration of the outstanding parcels of land.

19.208. PARISH COUNCIL WEBSITE: The clerk reported that input of parish council data had continued and the necessary updating of members photographs and contact details was

In hand. Councillor Peacock reported that some areas of information in current form needed updating. The clerk agreed to attend to the changes required.

19.209. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported that no further progress had been made with the recruitment of volunteers required to operate the scheme.

19.210. MILL LANE FOOTPATH: The clerk reported that no progress had been made with the development of the replacement footpath project and funding would not be made available through an S106 application in connection with the discharge of conditions relating to planning application 15/00847/OUT.

19.211. COMMUNITY CHAMPION VOLUNTEER: The clerk reported that no members of the team responsible for the project were available to talk to members at the current meeting but would attend the 1st October 2019 meeting.

19.212. DISCHARGE OF CONDITIONS RELATED TO PLANNING APPLICATION

15/00847/OUT: The clerk reported that he had been informed by Ms Kelly Holt, Senior Engineer, Lancashire County Council that funding as a donation to the improvement of the Mill Lane footpath could not be authorised as such a donation fell outside the scale of S106 action. Members discussed alternatives and agreed that as any allocation of funds needed to make the development acceptable in highway safety terms a request be made that a Speed Awareness Unit be purchased to be sited at the Mill Lane/ Farleton Lane junction.

19.213. WARTON VILLAGE HALL DONATION: Councillor Hilling acted as chairman for this item. Members considered the application from the Village Hall Management Committee for a donation of £1,000 towards the cost of the purchase of new staging and a donation of £800 towards the cost of urgent work to repair rotten timbers, lead flashing, gutters, ridge tiles and surface painting. Members considered the request and agreed that firm commitments be made to the provision of £1,800 as and when required.

19.214. LITTLE WEIR: The clerk reported that he had been contacted by Byron Wilson of Wilson and Co Properties concerning purchase of part of the Little Weir to allow widening of Main Street required by Lancashire County Council, if the development proposed by the company was to go ahead and the purchase of a right of way agreement for the use of a strip of land linking Main Street with their Warton Grange Farm development. Members discussed the proposals and agreed that the clerk arrange a meeting with the developer and representatives of the parish council.

19.215. GRIT BIN ALLOCATION: The clerk reported that the survey was ongoing.

19.216. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Hilling reported that as a result of adverse weather Coach Road near to Occupation Lane was partially covered by debris ii) Councillor Clough reported that the curb level had been raised at the Borwick Lane /Back Lane junction iii) Councillor Clough reported that the Low Bridge Height restriction warning sign on the Borwick Lane railway bridge was damaged on the A6 side of the bridge.

19.217. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members and County Councillor Mrs Williamson for their attendance and closed the meeting at 9.25 pm arranging the next meeting for Tuesday 1st October 2019 at 7.30pm in the Village Hall, Warton.

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Items for inclusion in the 1st October 2019 Meeting Agenda to be notified to the clerk by Monday 23rd September 2019.

Chairman _____ Date _____

Minutes subject to agreement at the 3rd September 2019 meeting of the Warton Parish Council.