

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 5th March 2019 in the Village Hall, Warton

PRESENT: Councillors K Briggs (Chairman), D Clough, Mrs J Cody, W Muckle and C Peacock

IN ATTENDANCE: J W Ball (Clerk to the Parish Council), 1 member of the public.

APOLOGIES: Apologies for absence were received and accepted from Councillors Mrs H Barker, A Hilling, Mrs L Simmonds, County Councillor Mrs P Williamson and District Councillor Mrs S Sykes.

DECLARATIONS OF INTEREST: No declarations of interest were made.

19.056. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 5th February 2019 having been previously circulated be accepted as a true and accurate record of proceedings at that meeting and be signed by the chairman.

19.057. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS: The clerk reported that i) the Morecambe Bay Partnership Conference would be held on 13th March and as Councillor Peacock would be unable to attend because of a prior engagement a volunteer as a replacement delegate from the parish council would be appreciated ii) agreement had been secured from St Oswald's Church for the Silent Soldier to be moved from Sparrow Park to the church yard for display at the appropriate time each year iii) other emails received had been forwarded to members.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

No items were raised by members of the public.

THE CHAIRMAN RECONVENED THE MEETING

19.058. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting but had provided the clerk with a response to a funding issue connected to the residential development at Warton Grange Farm. Members agreed that the information forwarded by County Councillor Mrs Williamson be considered as part of item 23 on the agenda, minute 19.075 refers.

19.059. REPORT FROM DISTRICT COUNCILLOR MRS S SYKES: District Councillor Mrs Sykes was unable to attend the meeting and had advised the clerk that she had no items to raise.

19.060. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

19.061. PLANNING MATTERS: a) Members reviewed planning applications received as follows:

19/00113/FUL – Change of use of existing garage, boat store and outbuilding to a 2 storey dwelling (C3), erection of a first floor extension with new raised roof above, relocation of existing vehicular access point and parking area for Mr R Graveson, Coach House, Warton. Members objected to the application on the grounds that the proposed buildings would be out of keeping with its surroundings, particularly taking into account the building materials proposed.

19/00020/FUL – Part retrospective application for the change of use of former quarry for the siting of 215 holiday lodges with associated internal access roads, sales display area, car parks and landscaping for Mr Stott, Pure Leisure Group, South Lakeland Leisure Village, Borwick Lane, Warton. Members objected to the application on the grounds that the development was over intensive and as a major tourist accommodation facility some contribution to the provision of improved access to local areas of interest e.g. Warton Crag and village should be provided.

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4th July 2017 meeting – Awaiting decision
 18/00349/FUL – Reviewed 1st May 2018 meeting – Awaiting decision
 18/00349/FUL – Reviewed 3rd July 2018 meeting – Awaiting decision
 18/01387/FUL – Reviewed 4th December 2018 meeting – Awaiting decision
 18/01564/FUL – Reviewed 8th January 2019 meeting – Awaiting decision
 18/01603/FUL – Reviewed 8th January 2019 meeting – Awaiting decision
 19/0006/TCA – Reviewed 5th February 2019 meeting – Awaiting decision
 18/01626/FUL – Reviewed 5th February 2019 meeting – Application permitted
 18/01589/REM – Reviewed 5th February 2019 meeting – Awaiting decision
 19/00003/FEF – Reviewed 5th February 2019 meeting – Awaiting decision
 19/00010/FUL – Reviewed 5th February 2019 meeting – Awaiting decision
 19/0012/TCA – Reviewed 5th February 2019 meeting – Application permitted

19.062 FINANCE: a) Members noted the financial summary for February 2019:

Opening Balance	Current Account	3332.47	
	Village Improvement Account	12151.69	
	Investment Account	8058.47	
	Playground Account	1519.11	
	E & R Wilson Fund	<u>1467.30</u>	<u>26529.04</u>
Receipts			NIL
Payments			
05.02.19	T.W. Relph – Playground Poles	126.00	
05.02.19	A.Hilling – Toilet Taps	47.19	
06.02.19	J.W. Ball – Salary	<u>370.26</u>	<u>543.45</u>
			25985.59

1140

Closing Balance	Current Account	2789.02	
	Village Improv Acc	12151.69	
	Investment Account	8058.47	
	Playground Account	1519.11	
	E & R Wilson Fund	<u>1467.30</u>	<u>25985.59</u>

b) Members authorised payments and signed cheques for the following accounts:

Npower – Toilet Electricity - £74.07 – 2008
Tom Oliver – Toilet Work - £139.50 – 2009
Village Hall – Room Rental - £52.50 – 2010
Peter Doey – Parish Lengthsman - £323.22 – 2011

19.063. PUBLIC TOILETS: Councillor Clough reported that the toilets were in working order.

19.064. SPARROW PARK: The clerk reported that further contact from Lancaster City Council officers concerning the sale of the park was still awaited.

19.065. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: Members considered the allocation of funds to the applicants concerned and agreed that both first applications receive £700.00 each with no award to the applicant requesting a second payment, leaving a balance in the account of £67.30. The clerk was instructed to make arrangements for the authorised payment to be made.

19.066. THE WEIR CHILDRENS PLAYGROUND: Councillor Clough reported that the Parish Lengthsman had agreed with the landowner that the wood chip required for the play area could be stored adjacent to the park. This arrangement enabled the order for the wood chip to be confirmed with the supplier for delivery in 1cu.mtr bags. Members requested the clerk make preliminary enquiries to establish the cost of the installation of soft surfacing similar to that in the area for young children for those areas currently using wood chip. The clerk reported that it was likely that the site of the accident to the child that was subject to a compensation claim was owned by the Parish Council, Final confirmation from Lancashire County Council solicitors was still awaited.

19.067. PARISH LENGTHSMAN: The clerk reported that the slats required to repair the Rupert Street seat had been purchased and the repairs would be completed in the near future.

19.068. SPEED DETECTION DEVICE: Councillor Clough reported that both solar powered devices were operational and the battery powered device was awaiting a battery recharge.

19.069. EMERGENCY RESPONSE PLAN: Councillor Clough reported that the plan was operational but as it was now 2 years old it was advisable to carry out a review of the contents. Councillor Clough would carry out the review.

19.070. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: The clerk reported that the amended registration of Senset Well was in hand but no further action had been taken with the Weir registration pending clarification of the ownership of the access road.

19.071. PARISH COUNCIL WEBSITE: The clerk reported that input of parish council data had continued.

19.072. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported that two of the volunteers had withdrawn from the scheme. For the time being the scheme was in abeyance pending the recruitment of further volunteers.

19.073. MILL LANE FOOTPATH: Costings for the provision of a footpath had been received from Lancashire County Council Highways Dept and contact with the owner of the land adjacent to the path was now required to establish if a parcel of land could be purchased.

19.074. KEERBRIDGE HOUSING DEVELOPMENT: The clerk reported that as a result of the Option Agreement being authorised by representatives of the parish council the developer had lodged an interest on the land with the Land Registry.

19.075. DISCHARGE OF CONDITIONS RELATED TO PLANNING APPLICATION 15/00847/OUT – CONSTRUCTION OF UPTO 23 DWELLINGS WITH ASSOCIATED ACCESS AND LANDSCAPING AT WARTON GRANGE FARM FARLETON CLOSE, WARTON: Discussions were ongoing with Lancashire County Council officers over their view of the proposed allocation of funding available as part of conditions imposed on the planning application.

19.076. PARISH COUNCIL INSURANCE RENEWAL: Members agreed that the clerk contact Zurich Municipal Insurance requesting a quote for a premium covering a three or five year period.

19.077. ANNUAL GENERAL MEETING AND ANNUAL ASSEMBLY OF PARISH MEETING DATE: Members discussed the arrangements for the meetings and agreed that the Annual General Meeting be held prior to the May meeting of the parish council and that the date of the Annual Assembly of Parish Meeting be decided when the May Election procedures were known.

19.078. SALT MARSH TRUST: The clerk reported that confirmation of the payment of £3000 was awaited from Lancashire County Council.

19.079. LOCAL ELECTION PROCEDURE: The clerk reported that the election would be held on 2nd May 2019 and that he would attend the briefing at Lancaster Town Hall to be held on 7th March 2019. Members agreed to meet prior to the next meeting of the parish council scheduled for 26th March 2019 to discuss and complete nomination papers.

19.080. 2019 GRASS CUTTING CONTRACT: Members considered the quotation of £1300 plus VAT submitted by Lancaster City Council and agreed that the quotation be accepted. The clerk was instructed to confirm the acceptance of the quotation and continuation of free safety inspection of the Weir Childrens Playground.

19.081. NORTH WEST AIR AMBULANCE CHARITY DONATION: Members agreed that a donation of £250.00 be made.

19.082. GRIT BIN ALLOCATION: The clerk reported that the survey was ongoing.

19.083. ITEMS OF INFORMATION FROM MEMBERS: i) No items of information were reported by members.

19.084. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members for their attendance and closed the meeting at 9.15 pm, arranging the next meeting for Tuesday 26th March 2019 at 7.30pm in the Village Hall, Warton. An election briefing and nomination verification for members would precede the meeting at 7.00 pm.

Items for inclusion in the 26th March 2019 Meeting Agenda to be notified to the clerk by Monday 18th March 2019.

Chairman _____ Date _____

Minutes subject to agreement at the 26th March 2019 meeting of the Warton Parish Council.