

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 4th December 2018 in the Village Hall, Warton

PRESENT: Councillors K Briggs (Chairman), Mrs H Barker, D Clough, Mrs J Cody, A Hilling, W Muckle, C Peacock and Mrs L Simmonds.

IN ATTENDANCE: J W Ball (Clerk to the Parish Council), County Councillor Mrs P Williamson and 1 member of the public.

APOLOGIES: Apologies for absence were received and accepted from District Councillor Mrs S Sykes.

18.274. DECLARATIONS OF INTEREST: There were no declarations of interest relating to items covered by the agenda.

18.275. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 6th November 2018 be accepted as a true and accurate record subject to at 18.269 'at school expense with a contribution to the cost from the sale of the stone' being deleted.

18.276. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS: The clerk reported that i) light 97 failure had been reported to Lancashire County Council Highways again ii) confirmation had been received from Zurich Municipal that the claim for compensation on behalf of Master Jonas Reid was being processed iii) the boat and trailer left by the occupier of 22 Hazelmount Drive, Millhead was now protected with cones and lit at night as a result of an approach made by members. Agreed that the police be consulted to gain a view from a road safety aspect iv) other items had been circulated to members as received.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

No items were raised by members of the public.

THE CHAIRMAN RECONVENED THE MEETING

18.277. DONATION TO WARTON PRE-SCHOOL: Mrs Stollard, representing the Pre-School Management Committee reported that the Pre-School had experienced a challenging year caused by a combination of low children numbers and Lancashire County Council payments for 'free place' children being below the pre-school financial break even point. As a result the Pre-School had recorded a deficit for the financial year with no funds remaining in reserves to cover the shortfall. It was hoped that with additional children joining during 2019 the financial position would be improved with a funding surplus generated. Actions to reduce operating costs were in hand, including a transfer of operation from the Church Hall to a vacant classroom in Archbishop Huttons Primary School with a resultant reduction in rental payments and a general reduction in overheads achieved by savings on equipment purchases. Applications for grants from the Elizabeth and Richard Wilson Charitable Fund and the Tesco Carrier Bag Fund were in process. Mrs Stollard requested that members consider the provision of a donation of £3,000 as emergency funding to avoid closure of the Pre-School.

Members discussed the request and agreed that the clerk be instructed to seek further information concerning the financial position of the pre-school but in view of the urgent need of funds a donation of £3000 be authorised either:

- i) as a donation of £1,000 and a loan repayable over a period to be decided of £2,000 (subject to receipt of advice from LALC on the parish council's ability to grant loans) or
- ii) a payment of £3,000 as a donation.

Members agreed that a decision on the options available to the parish council after receipt of the required advice from LALC be delegated to the chairman.

18.278. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson reported that as a result of savings made by the County Council it was hoped to be able to produce a balanced budget by 2023. Savings would involve staff reductions in some areas but increases in others. The recycling facility at Carnforth would continue to operate with a slight reduction in opening hours and no changes to library or bus operations were envisaged. A public consultation on the proposed introduction of street parking charges and residents parking schemes in Carnforth was to be carried out. Highway expenditure had been authorised to provide surface dressing for Main Street Warton and resurfacing on the A6 trunk road north of the Pine Lake Resort. A proposal to declassify part of the A601M to enable access for a Porsche garage had been agreed.

County Councillor Mrs Williamson was thanked for her report and actions taken.

18.279. REPORT FROM DISTRICT COUNCILLOR MRS S SYKES: District Councillor Mrs Sykes was unable to attend the meeting and no items requiring discussion had been lodged with the clerk.

18.280. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

18.281. PLANNING MATTERS: a) Members reviewed planning applications received as follows:

18/188/TCA- Fell Silver Birch for Mr Stephen Sewell, Ash Lea, 2 Ash Drive, Warton – No objections raised.

18/01387/FUL – Erection of a single storey rear extension and construction of front and rear dormer extensions for Mr Tony Sharp, 73 Croftlands, Warton – No objections raised.

18/01355/FUL – Change of use of holiday cottage to site managers accommodation, erection of a two storey side extension and erection of single storey extensions to the front and rear for Mr Alex Mollart, Clear Water Bistro Bar and Holiday Cottage, Clear Water Fisheries, Kellett Lane, Over Kellet – No objection raised.

18/01517/FUL – Demolition of existing conservatory to cill level and erection of a replacement single storey rear extension for Mr and Mrs C Antonsen-Stubbs 35 Borwick Lane, Warton – No objection raised.

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4th July meeting – Awaiting decision

1124

17/0178/TPO – Reviewed 6th February 2018 meeting – Awaiting decision
 18/0038/TPO – Reviewed 6th March 2018 meeting – Awaiting decision
 18/00349/FUL – Reviewed 1st May 2018 meeting – Awaiting decision
 18/0066/TCA – Reviewed 1st May 2018 meeting – Awaiting decision
 18/00349/FUL – Reviewed 3rd July 2018 meeting – Awaiting decision
 18/00791/FUL – Reviewed 4th September 2018 meeting – Awaiting decision
 18/00898/FUL – Reviewed 4th September 2018 meeting – Awaiting decision
 18/00791/FUL – Reviewed 2nd October 2018 meeting – Awaiting decision
 18/01200/FUL – Reviewed 2nd October 2018 meeting – Application permitted
 18/01257/FUL – Reviewed 6th November 2018 meeting – Application permitted
 18/01288/FUL – Reviewed 6th November 2018 meeting – Application permitted
 18/01410/FUL – Reviewed 6th November 2018 meeting – Awaiting decision

18.282 FINANCE: a) Members noted the financial summary for November 2018:

	Opening Balance			
		Current Account	15002.92	
		Village Improvement Account	12014.10	
		Investment Account	8058.47	
		Playground Account	4515.22	
		E & R Wilson Account	<u>1467.30</u>	<u>41058.01</u>
Receipts				NIL
Payments				
06.11.18	J W Ball – Salary		421.08	
06.11.18	Elan City – Radar Speed Sign		2266.80	
06.11.18	aql Ltd – Domain Renewal		132.00	
06.11.18	CPRE – membership Renewal		36.00	
06.11.18	Tom Oliver – Toilet Work – October		55.50	
06.11.18	Astarte Web Design – Hosting Fee		125.00	
06.11.18	Peter Doey – Parish Lengthsman		470.00	
06.11.18	Church Hall – Room Rental		18.00	
06.11.18	Village Hall – Room Rental		144.00	
06.11.18	D Clough – Expenses		13.00	
06.11.18	N.W. Cancer Research – Donation		250.00	
14.11.18	Npower – Toilet Electricity		67.25	
27.11.18	PKF Littlejohn – Audit Fee		<u>240.00</u>	<u>4238.63</u>
				36819.38
	Closing Balance	Current Account	10764.29	
		Village Improv Acc	12014.10	
		Investment Account	8058.47	
		Playground Account	4515.22	
		E & R Wilson Fund	<u>1467.30</u>	<u>36819.38</u>

b) Members authorised payments and signed cheques for the following accounts:

Thomas Graham Ltd – Toilet Consumables - £33.34 – 1993
Thomas Oliver – Toilet Work – November - £49.50 – 1994

c) 2017/2018 Audit Accounts

The clerk reported that the Auditors Final Report had now been received with no points for action raised. The Notice of Audit and right to inspect the Annual Return could now be published.

d) Payment of Clerks SLCC Membership Fee.

Members agreed that the membership fee of £106.00 be paid from parish council funds.

e) 2019/2020 Precept.

The clerk reported that precept documentation had been received from Lancaster City Council for completion and return by 1st February 2019. Members requested an expenditure statement be prepared and submitted for consideration at the meeting to be held on 8th January 2019.

f) Electricity Northwest Wayleave Payments.

The clerk reported that Electricity Northwest had been in contact to suggest changing the existing annual wayleave payment of £6.46 to a one off payment of £350.00. Members agreed to the payment change in principle subject to the clerk receiving advice on the parish council agreement position if another electricity supply company replaced Electricity Northwest.

18.283. PUBLIC TOILETS: Councillor Clough reported that the toilets were operational but one of the pressure taps required adjustment or possible replacement. The clerk was requested to contact RE Salt Limited to undertake the necessary work.

18.284. SPARROW PARK: The clerk reported that Julia Greenwood, Lancaster City Council had informed him that on completion of an agreement with Centrica concerning wayleave payments covering gas supply installations in the park the city council would be prepared to transfer ownership to Warton Parish Council.

18.285. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: The clerk reported that two 1st applications and one 2nd application for funding had been received.

18.286. THE WEIR CHILDREN'S PLAYGROUND: The clerk reported that the accident and injury to a child was being dealt with by Zurich Municipal Insurance, the company responsible for public liability insurance on behalf of the parish council.

18.287. PARISH LENGTHSMAN: Pete Doey continued to carry out the parish lengthsman duties to a high standard.

18.288. SPEED DETECTION DEVICE: Councillor Clough reported that the Evolis Radar Speed Sign had been installed at Millhead and was operational. The Speed Sign at Borwick Lane was temporarily not operating because insufficient solar light was available to charge

the batteries. The batteries would be charged from electricity mains supply for the time being.

18.289. EMERGENCY RESPONSE PLAN: Councillor Clough reported that the plan adjustments required as a result of the recent practice run had been completed.

18.290 REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: The clerk reported that the amended registration of Senset Well was in hand but no further action taken with the Weir registration.

18.291. PARISH COUNCIL WEBSITE: The clerk reported that the input of parish council data had continued.

18.292. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported that a date for the training session at Morecambe Police Station was awaited. Three volunteers had agreed to attend.

18.293. MILL LANE FOOTPATH: Nothing further to report.

18.294. KEERBRIDGE HOUSING DEVELOPMENT: The clerk reported that the Option Agreement signed as agreed by members had been returned to the parish council solicitors for their action.

18.295. OPEN SPACES DONATION: Members considered a request from the Open Spaces Society for a donation but decided not to do so on this occasion.

18.296. SALT MARSH TRUST: The clerk reported that the signed agreements had been forwarded to Lancashire County Council.

18.297. ARCHBISHOP HUTTON'S PRIMARY SCHOOL BARN: Councillor Peacock reported that the governors of the school had agreed that the barn was not part of the schools buildings and that it was the responsibility of the Hutton Trust to take any action required. Members noted a proposal from John Paul Lawrence that the barn be used as a workshop for a Warton Woodworking Trust (WWT)

18.298. CPRE LANCASHIRE DONATION: Members considered a request from CPRE Lancashire for a donation but decided not to do so on this occasion.

18.299. GRIT BIN ALLOCATION: The clerk reported that work was ongoing to establish the location of grit bins in the villages.

18.300. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Clough reported that the stop sign at the junction of Borwick Lane and A6 road was obscured by vegetation ii) Councillor Peacock reported that he had advised the North West Coastal Forum meeting that any Irish Sea Marine Plan consultation should be channelled through the Morecambe Bay Partnership iii) Councillor Barker reported that road markings were required at the junction of the cycle track with the road outside Cotestones Farm to advise cyclists that they were joining a road iv) Councillor Muckle reported that the seat near to Rupert Street in Millhead required repair v) Councillor Briggs reported that the trees at the junction of Borwick Lane and Well Lane required pruning vi) Councillor Briggs reported that John Denwood was agreeable to Lancashire County Council attaching the Sat Nav warning sign to his wall if no other suitable site was available.

18.301. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members and County Councillor Mrs Williamson for their attendance and closed the meeting at 9.45pm, arranging the next meeting for Tuesday 8th January 2019 at 7.30pm in the Village Hall, Warton.

Items for inclusion in the 4th December 2019 Meeting Agenda to be notified to the clerk by Monday 1st January 2019.

Chairman _____ Date _____

Minutes subject to agreement at the next meeting of the Warton Parish Council.