

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 2nd October 2018 in the Village Hall, Warton

PRESENT: Councillors K Briggs (Chairman), Mrs H Barker, D Clough, A Hilling, W Muckle C Peacock and Mrs L Simmonds.

IN ATTENDANCE: J W Ball (Clerk to the Parish Council) and District Councillor Mrs S Sykes.

APOLOGIES: Apologies for absence were received and accepted from Councillor Mrs J Cody and County Councillor Mrs P Williamson.

18.217. DECLARATIONS OF INTEREST: Councillor Mrs Barker declared an interest in item 18/223 Planning Application 18/00791/FUL and Councillor Peacock declared an interest in the ongoing negotiations between the AONB Landscape Trust and Barker Farms for the purchase of land.

18.218. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 2nd October 2018 having been circulated, be approved and signed by the chairman as a correct record.

18.219. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS: The clerk reported that i) the Croftlands road markings would be completed as soon as weather permitted ii) the wreath for laying at the village remembrance service had been purchased iii) the parking problems adjacent to the Methodist church had been rectified iv) an invitation for a member of the parish council to join the board of the Lune Valley Rural Housing Association had been received v) a request to help raise awareness of fraudulent activities had been received from the Royal Mail vi) the objection to planning application 18/00898/FUL had been forwarded to Lancaster City Council Planning and Building Control vii) an invitation had been received from St Oswalds Church to take part in the annual Christmas Tree festival viii) other items had been circulated to members as received.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

No members of the public were present at the meeting and no items requiring discussion had been lodged with the clerk.

THE CHAIRMAN RECONVENED THE MEETING

18.220. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting and had informed the clerk that she had no items of business to report.

18.221. REPORT FROM DISTRICT COUNCILLOR MRS S SYKES: District Councillor Mrs Sykes advised members that she had no items of business to report except that Lancaster City Council was supportive of the project to create an Eden North Project in Morecambe. Members requested that District Councillor Mrs Sykes contact Lancaster City Council officers to request removal of the business advertisements displayed on the sighting rails at the A6/Borwick Lane junction, as they impeded the view of drivers joining the A6 road from Borwick Lane.

18.222. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

18.223. PLANNING MATTERS: a) Members reviewed planning applications received as follows:

18/00791/FUL – Changing of land levels, erection of extension to existing agricultural building, construction of silage clamps, construction of a replacement roof to existing agricultural building and siting of a slurry tank for Mr Barker, Cotestones Farm, Sand Lane, Warton – No objection raised.

18/01200/FUL – Erection of a single storey rear extension for Mr and Mrs A Brayshaw, 5 The Roods, Warton – No objection raised.

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4th July meeting – Awaiting decision
 17/0178/TPO – Reviewed 6th February 2018 meeting – Awaiting decision
 18/0038/TPO – Reviewed 6th March 2018 meeting – Awaiting decision
 18/00349/FUL – Reviewed 1st May 2018 meeting – Awaiting decision
 18/0060/TCA – Reviewed 1st May 2018 meeting – Awaiting decision
 18/00349/FUL – Reviewed 3rd July 2018 meeting – Awaiting decision
 18/00692/FUL – Reviewed 3rd July 2018 meeting – Awaiting decision
 18/00397/FUL – Reviewed 4th September 2018 meeting – Application permitted
 18/00861/FUL – Reviewed 4th September 2018 meeting – Application permitted
 18/0096/TCA – Reviewed 4th September 2018 meeting – Application permitted
 18/0104/TCA – Reviewed 4th September 2018 meeting – Application permitted
 18/00791/FUL – Reviewed 4th September 2018 meeting – Awaiting decision
 18/00619/FUL – Reviewed 4th September 2018 meeting – Application permitted
 18/00766/FUL – Reviewed 4th September 2018 meeting – Application refused
 18/00840/FUL – Reviewed 4th September 2018 meeting – Application permitted
 18/00914/FUL – Reviewed 4th September 2018 meeting – Application permitted
 18/00619/FUL – Reviewed 4th September 2018 meeting – Application permitted
 18/00898/FUL – Reviewed 4th September 2018 meeting – Awaiting decision
 18/00972/FUL – Reviewed 4th September 2018 meeting – Application permitted
 18/01061/FUL – Reviewed 4th September 2018 meeting – Awaiting decision
 18/00978/EIO – Reviewed 4th September 2018 meeting – Awaiting decision

18.224 FINANCE: a) Members noted the financial summary for September 2018:

Opening Balance	Current Account	16833.42	
	Village Improvement Account	12014.10	
	Investment Account	8058.47	
	Playground Account	4515.22	
	E & R Wilson Account	<u>3.10</u>	<u>41424.31</u>

Receipts

25.09.18	Elizabeth & Richard Wilson Fund cont	<u>1464.20</u>
		42888.51

Payments

04.09.18	Npower – Toilet Electricity	69.90	
04.09.18	Tom Oliver – Toilet Cleaning – July	60.00	
04.09.18	Tom Oliver – Toilet Cleaning – Aug	84.00	
04.09.18	Peter Doey – Parish Lengthsman	470.00	
06.09.18	J W Ball - Salary	363.00	<u>1046.90</u>
			41841.61

Closing Balance	Current Account	15786.52	
	Village Improv Acc	12014.10	
	Investment Account	8058.47	
	Playground Account	4515.22	
	E & R Wilson Fund	<u>1467.30</u>	<u>41841.61</u>

b) Members authorised payments and signed cheques for the following accounts:

RBL – Poppy Appeal - £250.00	1976
PKF Littlejohn – Audit Fee - £360.00	1977 (subsequently cancelled)
J W Ball – Expenses - £484.10	1978
Tom Oliver – Toilet Cleaning - £49.50	1979

c) Review of Clerks Salary – members agreed that the clerks salary be increased by 2% from April 2018 in line with the National Agreement.

d) 2017/2018 Audit – PKF Littlejohn – the clerk reported that an invoice for £360.00 had been received from the internal auditor even though the audit had not been completed. Members agreed that a cheque for the amount invoiced, be prepared but not to be forwarded to the company until their necessary work had been completed.

18.225. PUBLIC TOILETS: Councillor Clough reported the toilets were operational and had been opened and closed by Tom Oliver as required. Improved signage should be considered.

Councillor Clough was thanked for his report.

18.226. SPARROW PARK: Councillor Mrs Simmonds reported that the person she agreed to approach to manufacture a name sign was now deceased. Councillor Clough agreed to seek an estimated cost of production for a sign. Councillor Mrs Barker reported that the signage advising the position of the time capsule was not correct and needed amendment.

18.227. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: The clerk reported that 1 application for funding had been received.

18.228. THE WEIR CHILDREN'S PLAYGROUND: Councillor Mrs Barker agreed to enquire if a facility could be made available on adjacent farm land to store bulk bags of wood chips

needed for topping up the wood chip areas of the playground. The clerk reported that he had been advised that if the parish council wished to impose restrictions on dog access to the play area a bye law needed to be passed and a suitable person trained to enforce the restrictions. However, if the parish council restricted the level of enforcement to asking dog owners to comply with parish council requirements on a voluntary basis the necessary action could be taken without further legislation. Members debated the issue and agreed that notices be prepared requesting that dogs should be kept on leads at all times when inside the play area. Members agreed that Ren Wallbank be requested to carry out the necessary work to repair the compass. Some reports of anti social behaviour on the play area had been received.

18.229. PARISH LENGTHSMAN: Peter Doey continued to carry out work to a high standard around the village. Councillor Clough reported that he had been advised by St Oswalds Church that no mowers were available for purchase or hire from them.

18.230. SPEED DETECTION DEVICE: Councillor Clough reported that the second Evolis Radar Speed Sign had been delivered and was awaiting positioning as agreed.

18.231. EMERGENCY RESPONSE PLAN: Councillor Clough reported that a practice session covering equipment availability and operating procedures had been arranged for 6.30pm on 24th October 2018. A summary of the plan was to be produced for distribution to households in Warton and Millhead.

18.232. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: The clerk reported that the registration of Senset Well was in hand but that for the Weir was still on hold pending agreement with Lancashire County Council.

18.233. PARISH COUNCIL WEBSITE: The clerk reported that input of parish council data had continued.

18.234. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported that he had contacted the Lancashire Road Safety Partnership and a home visit by police would be arranged with a view to training taking place during November 2018.

18.235. MILL LANE FOOTPATH: Nothing further to report.

18.236. KEERBRIDGE HOUSING DEVELOPMENT: The clerk reported that he had informed Roy Drinkall of Ratcliffe and Bibby that members had agreed not to sign an open ended option to purchase although still interested in the sale of the land.

18.237. REMEMBRANCE SUNDAY & END OF 1ST WORLD WAR CENTENARY: The clerk reported that he had received an invitation from Carnforth Town Council for a representative of the parish council to attend their remembrance ceremony. Councillor Muckle agreed to represent the parish council at the ceremony. The clerk reported that the Silent Soldier figure had been ordered.

18.238. WARTON BOWLING CLUB DONATION: The clerk reported that no further correspondence had been received from the bowling club. Members agreed that the item be removed from future agendas.

18.239. SALT MARSH TRUST: The clerk reported that he had received the agreement for signing by Councillor Briggs and Peacock on behalf of the parish council.

18.240. ARCHBISHOP HUTTON'S PRIMARY SCHOOL BARN: Councillor Clough reported that a meeting of interested parties had been arranged for Thursday 4th October 2018 to discuss future action. Councillor Peacock had carried out research into the ownership of the barn and was certain that the land on which the barn was sited belonged to the Hutton Trust and as a charity the trust had used the diocese as a corporate body. More information was needed on the extent of the buildings on site held by Lancashire County Council and the Hutton Trust. The cost of repairing the roof or alternatively demolishing the building needed to be established as a matter of urgency. Members agreed to keep a watching brief for the time being.

18.241. CHARGING FOR PARISH COUNCIL ELECTIONS: The clerk reported that he had been advised by Lancaster City Council that for the 2019 local elections a charge of £120 would be levied on parish council for the production of nomination packs and dealing with nominations. Further costs would be incurred if seats were contested and an election was necessary. Such election costs would be restricted to the costs of printed ballot papers and postal ballot packs. Members noted the information supplied.

18.242. GRIT BIN ALLOCATION: The clerk reported that the request for additional grit bins at the junction of Borwick Lane and Back Lane and on Crag Road had been logged. A request for additional information on the location of Potts Wood as a site for a grit bin required action.

18.243. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Peacock reported that street light 97 and two street lights adjacent to LA5 9QF were not working ii) Councillor Peacock advised that with members agreement he would write a motion for presentation at the LALC Annual General Meeting iii) Councillor Mrs Barker reported a number of instances of residents dumping garden refuse on neighbouring agricultural land iv) Councillor Mrs Simmonds reported an increase in vehicles speeding through the northern parts of the village v) Councillor Mrs Simmonds reported that numerous cases of dogs fouling had been reported throughout the village vi) Councillor Briggs reported that the parish council was entitled to representation on the allotment management committee.

18.244. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members and District Councillor Mrs Sykes for their attendance and closed the meeting at 9.45pm arranging the next meeting for Tuesday 6th November 2018 at 7.30pm in the Village Hall, Warton.

Items for inclusion in the 6th November 2018 Meeting Agenda to be notified to the clerk by Monday 29th October 2018.

Chairman _____ Date _____

Minutes subject to agreement at the next meeting of the Warton Parish Council.