

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 2nd July 2019 in the Village Hall, Warton

PRESENT: Councillors K Briggs (Chairman), D Clough, Mrs J Cody, W Muckle, C Peacock and Mrs L Simmonds

IN ATTENDANCE: J W Ball (Clerk to the Parish Council) and County Councillor Mrs P Williamson.

APOLOGIES: Apologies for absence were received and accepted from Councillors Hilling and Mrs Langman and District Councillor Duggan.

DECLARATIONS OF INTEREST: There were no declarations of interest in agenda items.

19.170. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 4th June 2019 having been previously circulated be accepted as a true and accurate record of proceedings at that meeting and be signed as such by the chairman.

19.171. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS: The clerk reported that i) the request for additional information concerning planning application 19/00563/VCN involving what was considered to be a potentially dangerous driveway connection to the highway had been forwarded to Planning Control ii) fencing panels had been removed as ordered by Planning Control at the Millhead property iii) County Councillor Mrs Williamson had reported the signage problem to Lancashire County Council Highways iv) proposed work to the Coastal Pathway on Warton Marsh had been discussed with Mr Moores of National England and more information covering planning procedures and public consultation would be issued v) Election papers had been collected and forwarded to Lancaster City Council as required vi) other emails had been forwarded to members.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

No items were raised by members of the public.

THE CHAIRMAN RECONVENED THE MEETING

19.172. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson had no items to report.

19.173. REPORT FROM DISTRICT COUNCILLOR A DUGGAN: District Councillor Duggan was unable to attend the meeting because of a prior engagement.

19.174. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

19.175. PLANNING MATTERS: a) Members reviewed planning applications received as follows:

19/00699/FUL – Demolition of conservatory and erection of a replacement single storey extension for Mr & Mrs A Boyd, 10 Hutton Gardens, Warton – No objection raised.

1160

19/00702/FUL – Erection of a single storey link extension to the side for Mr & Mrs Corless, 11 Gardner Road, Warton – No objection raised.

19/00721/FUL – Partially retrospective application for the erection of otter protection fencing for Mr Alex Mollart, Clear Water Fisheries, Kellet Lane, Over Kellet – No objection raised.

19/00790/FUL – Demolition of existing front porch and erection of a front porch for Mr & Mrs Stephenson , 11 Mill Lane, Warton – No objection raised.

TPO 674 (2019) – Tree Preservation order relating to Land Off Warton Road between Carlisle Terrace and Midland Terrace, Carnforth – Order noted.

b) Members noted the current status of planning applications already reviewed as follows:

- 17/00736/OUT – Reviewed 4th July 2017 meeting – Awaiting decision
- 18/01603/FUL – Reviewed 8th January 2019 meeting – Awaiting decision
- 18/01589/REM – Reviewed 5th February 2019 meeting – Awaiting decision
- 19/00003/FEF – Reviewed 5th February 2019 meeting – Awaiting decision
- 19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting decision
- 19/0012/REF – reviewed 26th March 2019 meeting – Awaiting decision
- 19/00474/FUL – Reviewed 14th May 2019 meeting – Awaiting decision
- 19/00444/FUL – Reviewed 14th May 2019 meeting – Awaiting decision
- 19/00444/FUL – Reviewed 14th May 2019 meeting – Awaiting decision
- 19/00540/FUL – Reviewed 4th June 2019 meeting – Application withdrawn
- 19/00563/VCN – Reviewed 4th June 2019 meeting – Awaiting decision

19.176. FINANCE: a) Members noted the financial summary for June 2019

	Opening Balance		16213.72	
		Current Account	16213.72	
		Village Improvement Account	12151.69	
		Investment Account	8058.47	
		Playground Account	4519.11	
		E & R Wilson Fund	<u>67.30</u>	<u>41010.29</u>
Receipts				<u>NIL</u>
Payments				
04.06.19	Millenium Computer Services – Data Collection		44.95	
04.06.19	Open Spaces Society – Mem Fee		45.00	
04.06.19	P Doey – Parish Lengthsman		210.00	
04.06.19	Warton Response Group Donation		600.00	
06.06.19	J W Ball – Salary		370.26	<u>1270.21</u>
				39740.08
	Closing Balance	Current Account	14943.51	

Village Improv Acc	12151.69	
Investment Account	8058.47	
Playground Account	4519.11	
E & R Wilson Fund	<u>67.30</u>	<u>39740.08</u>

b) Members authorised payments and signed cheques for the following accounts:

Thomas Oliver – Toilet Work - £166.50 – 2028
 Garry Marsh – Internal Audit - £100.00 – 2029
 David Clough – Expenses - £12.48 - 2030

c) Members reviewed the Annual Governance and Accountability Return for 2018/2019 including the report from Mr Moore, Internal Auditor to the Parish Council and agreed they be forwarded to PKF Littlejohn for external audit.

19.177. PUBLIC TOILETS: The clerk reported that confirmation of continued financial support for the toilets had not yet been received from Lancaster City Council.

Councillor Clough reported that Tom Oliver had offered to reduce his payment for opening and closing the toilet from £1.50 for each opening and closing to £1.50 for both operations to reduce running costs. Members were pleased to accept the offer and instructed the clerk to write thanking him for his gesture.

19.178. SPARROW PARK: The clerk reported that further contact from of Lancaster City Council officers concerning the sale of the park was still awaited. Councillor Clough was thanked for arranging the supply of the sign agreed at the last meeting of the parish council.

19.179. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: The clerk informed members that one enquiry concerning funding had been received and an application form would be forwarded. Payment of the 2019/2020 contribution was still awaited from the Trustees of the Fund.

19.180. THE WEIR CHILDRENS PLAYGROUND: The clerk informed members that no further information was available from Zurich Municipal concerning the outstanding compensation claim. Members instructed the clerk to seek guidance from ROSPA on the suitability of the cattle grid as a safety barrier to children attempting to leave the play area and to request an update from Zurich Municipal. Members debated the immediate removal of the cattle grid proposed by Councillor Clough but agreed to take no action at the present time pending the result of the approaches to ROSPA and our insurers.

19.181. PARISH LENGTHSMAN: The clerk reported that the Parish Lengthsman had agreed delivery of sand for the replacement of that in the Weir sand pit. He had also requested that we erect signs advising dog owners that dogs must be kept on a lead when accessing the grassed areas because of instances of dog fouling. Members instructed the clerk to arrange the supply and erection of suitable signage.

19.182. SPEED DETECTION DEVICE: Councillor Clough reported that analysis of data was ongoing.

19.183. EMERGENCY RESPONSE PLAN: Councillor Clough reported that the £600 donation from the Parish Council would be allocated to the replacement of defibrillator components as necessary.

19.184. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND

REGISTRY: The clerk reported that registration of the parcels of land at the Weir and Senset Well were in hand.

19.185. PARISH COUNCIL WEBSITE: The clerk reported that input of parish council data had continued and the necessary updating of members photographs and contact details was in hand.

19.186. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported that no further progress had been made with the recruitment of volunteers required to operate the scheme.

19.187. MILL LANE FOOTPATH: The clerk reported that no progress had been made with the development of the replacement footpath project although provision of additional funding through an S106 application in connection with the discharge of conditions relating to planning application 15/00847/OUT was still under negotiation.

19.188. DISCHARGE OF CONDITIONS RELATED TO PLANNING APPLICATION

15/00847/OUT: As reported at 19.187 negotiations were being continued.

19.189. COMMUNITY CHAMPION VOLUNTEER: members discussed the initiative proposed by the Lancashire Volunteer Partnership and agreed that Jonas Bartle, Lancashire Community Engagement Officer be invited to the September meeting of the Parish Council to discuss the proposal in more detail.

19.190. GRIT BIN ALLOCATION: The clerk reported that the survey was ongoing.

19.191. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Clough reported that gulleys at the junction of Main Street and Borwick Lane and Croftlands were obstructed by weed growth ii) Councillor Peacock reported that the footway in Mill Lane was becoming overgrown iii) Councillor Mrs Simmonds reported that the notice boards in Sand Lane and Coach Road required replacement iv) Councillor Mrs Simmonds reported that volunteers were required to assist with the control of the 10K run scheduled for 17th July 2019 v) Councillor Muckle reported that the perimeter fence between the Wilson site and property in Grange View was too high and required removal vi) Councillor Briggs reported that commercial advertisements were being attached to the railings at the junction of A6 and Borwick Lane.

19.192. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members and County Councillor Mrs Williamson for their attendance and closed the meeting at 9.15 pm, arranging the next meeting for Tuesday 3rd September 2019 at 7.30pm in the Village Hall, Warton.

Items for inclusion in the 3rd September 2019 Meeting Agenda to be notified to the clerk by Monday 26th August 2019.

Chairman _____ Date _____

Minutes subject to agreement at the 3rd September 2019 meeting of the Warton Parish Council.