

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 1st May 2018 in the Village Hall, Warton

PRESENT: Councillors K Briggs (Chairman), D Clough, Mrs J Cody, A Hilling, W Muckle and C Peacock

IN ATTENDANCE: J W Ball (Clerk to the Parish Council), D Bland (Internal Auditor to the Parish Council) and District Councillor Mrs S Sykes

APOLOGIES: Apologies for absence were received and accepted from Councillor Mrs L Simmonds and County Councillor Mrs P Williamson

18.098. DECLARATIONS OF INTEREST: Councillor Peacock declared an interest in item 28 of the Agenda – Renewal of Antivirus Software provision by Millennium Computers.

18.099. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 3rd April 2018 having been circulated, be approved and signed by the chairman as a correct record.

18.100. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS: The clerk reported that i) a letter of thanks from the Bowland Pennine Mountain Rescue Team had been received in response to the donation of £250 made by the parish council ii) a letter of thanks from St Oswalds PCC had been received in response to the donation of £500 made by the parish council iii) an appeal for information concerning the historical connection of the village to the United States had been referred to Councillor Peacock iv) confirmation had been received from Mr Richard Wooldridge that the repairs to the wall sustained in a road traffic accident had been completed and a parish council owned bench could be reinstated together with commemorative plaque. Members agreed to defer a decision at present v) an estimate of the likely cost of repairs to the damaged small quarry wall had been received vi) complaints had been received concerning refuse bins and recycling boxes left in Back Lane vii) other items of interest had been circulated to members as received.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

Mr Picker raised concern that funding for the refurbishment of Millhead Tennis Courts using a section 106 grant agreed as a condition against a successful planning application for the construction of housing in Mill Lane may not be paid over.

Mr Picker raised concerns that Planning Application 18/00349/FUL for the erection of 8 dwellings and a pumping station on land opposite Greendale Drive, Mill Lane, Millhead involved changes to the position of affordable housing units on the site leading to the units being built with the rears facing Mill Lane. Members agreed that District Councillor Reynolds be asked to request that the application be considered at committee and not by officers.

THE CHAIRMAN RECONVENED THE MEETING.

18.101. REPORT FROM COUNTY COUNCILLOR MRS WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting and a report was not available.

18.102. REPORT FROM DISTRICT COUNCILLOR MRS SYKES: District Councillor Mrs Sykes had nothing to report. She noted the comments and concerns of Mr Pitcher concerning the planning applications made for the development at Millhead.

18.103. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

18.104. PLANNING MATTERS: a) Members reviewed planning applications received as follows:

18/00373/FUL – Erection of a porch to the front elevation for Dr Sykes, 12 Coach Road, Warton. No objection raised.

18/00349/FUL – Erection of 8 dwellings and a pumping station with associated access for Mr Bleasdale, Land Opposite Greendale Drive, Mill Lane, Warton. Concerns about the siting of housing units with rears to Mill Lane to be raised.

18/0066/TCA – fell conifer hedge to front of property for Mrs Anna Thompson, 1 Holly Bank, Warton. No objection raised.

18/00418/FUL – Erection of an oak framed canopy to cover outdoor seating area for Mr Neil Waterman, Clear Water Fisheries, Kellet Lane, Over Kellet. No objection raised.

18/00309/FUL – Creation of new structure to raise level of holiday chalet by 0.5m and construction of a ramp and decking for Mr D Booth, Lodge 82, Pine Lake Resort, Scotland Road, Warton. No objection raised.

18/00547/FUL – Erection of a single storey rear and side extension with rear Juliet balcony for Mr T Downham, 44 Church Hill Avenue, Warton. No objection raised.

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4th July meeting – Awaiting decision
17/0178/TPO – Reviewed 6th February 2018 meeting – Awaiting decision
17/00023/FUL – Reviewed 6th February 2018 meeting – Application permitted
18/00160/FUL – Reviewed 6th March 2018 meeting – Application permitted
18/0038/TPO – Reviewed 6th March 2018 meeting – Awaiting decision
18/00141/REM – Reviewed 6th March 2018 meeting – Awaiting decision
18/00296/FUL – Reviewed 3rd April 2018 meeting – Awaiting decision
18/00309/FUL – Reviewed 3rd April 2018 meeting – Awaiting decision

c) Other planning issues:

Enclosure of land – 1 Hazelmount Drive, Millhead – Lancaster City Council Planning Control have confirmed that the land enclosed was part of 1 Hazelmount Drive cartilage but an application for a change of use of land to form an extension to garden area and erection of fencing should have been made and appropriate action would be taken.

Enclosure of land – Potts Cottage, Coach Road, Warton – Lancaster City Council Planning Control will contact the owner of the property to confirm the extent of the work carried out and the planning permissions required.

18.105 FINANCE: a) Members noted the financial summary for April 2018:

Opening Balance		Current Account	7015.98	
		Village Improvement Account	10014.10	
		Investment Account	8058.47	
		Playground Account	3015.22	
		E & R Wilson Account	<u>3.10</u>	<u>28106.87</u>
Receipts				
05.04.18	Lancaster City Council – Precept			<u>18941.00</u>
				47047.87
Payments				
03.04.18	LALC – Membership 2018/2019		295.98	
03.04.18	LALC – Conference Fee		35.00	
03.04.18	St Oswalds PCC – Donation		500.00	
06.04.18	J W Ball – salary		<u>363.00</u>	<u>1193.98</u>
				45853.89
Closing Balance		Current Account	24763.00	
		Village Improv Acc	10014.10	
		Investment Account	8058.47	
		Playground Account	3015.22	
		E & R Wilson Fund Account	<u>3.10</u>	<u>45853.89</u>

b) Members authorised payments and signed cheques for the following accounts:

Tom Oliver – Toilet Cleaning - £49.50 – 1953
 NALC – LCR Subscription - £17.00 – 1954
 Zurich Town & Parish – Insurance - £1565.24 – 1955

c) Draft Financial Statement 2017/2018 Financial Year:

The clerk issued copies of the draft Receipts and Payments Account for the 2017/2018 financial year and discussed the entries with members. Members agreed that the accounts be submitted for internal audit verification. The clerk informed members that papers for the external audit had been received.

d) Budget Statement 2018/2019 Financial Year:

The clerk issued copies of the budget statement for the 2018/2019 financial year and discussed the entries with members. Members agreed that the budget statement be adopted.

18.106. PUBLIC TOILETS: Councillor Clough reported that he had adjusted the water pressure in the toilets to reduce waste. The clerk reported that it would be necessary to carry out some refurbishment of the male toilet cubicle because of vandalism. Councillor Clough agreed to carry out the work.

18.107. SPARROW PARK: Work to identify a supplier for the name sign was ongoing.

18.108. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: The clerk reported that £3.10 remained in the fund pending allocation of the 2017/2018 income from the fund share dealings.

18.109. THE WEIR CHILDREN'S PLAYGROUND: The clerk reported that a tree to be used in future years as the village Christmas tree had been planted and appeared to be flourishing.

18.110. PARISH LENGTHSMAN: The clerk reported that Pete Doey was busy about the village fully occupied with general maintenance work.

18.111. SPEED DETECTION DEVICE: Members considered the information supplied by Elan City UK Ltd and agreed to the purchase of an Evolis Radar Speed Sign – Solar version at a cost of £1799.00 plus £90.00 transport and packaging plus £377.80 VAT total cost £2266.80. In view of the current need to undertake frequent battery charges on the existing battery operated speed detection device Councillor Hilling agreed to discuss with Lancashire County Council officers a possible coupling of the device to the mains electricity supply via the street lighting system.

18.112. EMERGENCY RESPONSE PLAN: Councillor Clough reported that the plan was ready for use in an emergency.

18.113. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: The clerk reported that he had received confirmation from Mr Drinkall of Ratcliffe and Bibby that the Land Registry had forwarded a Completion of registration of land on the south side of Main Street, Warton (The Little Weir), land on the south side of Main Street, Warton (The Large Weir) and land on the north side of West Craglands, Crag Road, Warton (The Small Quarry). However the ownership of the PRW across the Large Weir and bridleway to Senset Well has been disputed by Lancashire County Council, claiming ownership themselves and further work to clarify the position was required. Members discussed the disputed land and agreed that County Councillor Mrs Williamson be asked to discuss the Lancashire County Council claims with Lindsay Baxendale Solicitor for the county council.

18.114. PARISH COUNCIL WEBSITE: The clerk reported that input of parish council data had continued.

18.115. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported no further volunteers had come forward, with two only volunteers to date.

18.116. MILL LANE FOOTPATH: Nothing further to report.

18.117. KEERBRIDGE HOUSING DEVELOPMENT: The clerk reported that confirmation of registration of ownership was still awaited from the Land Registry.

18.118. SMALL QUARRY WALL REPAIRS: The clerk reported that Jonathan Turner had commenced the repairs to the wall.

18.119. ANNUAL INSURANCE QUOTATION – ZURICH MUNICIPAL INSURANCE: members discussed the quotation of £1568.24 and agreed that the clerk advice acceptance.

18.120. WARTON BOWLING CLUB DONATION: The clerk reported that the additional information covering planned expenditure had not yet been received.

18.121. SALT MARSH TRUST: Negotiations were ongoing.

18.122. LCR MAGAZINE SUBSCRIPTION: Members agreed to continue the subscription to the magazine at a cost of £17.00.

18.123. PROVISION OF ANTIVIRUS SOFTWARE: Members agreed that the antivirus software licence for the parish council laptop be renewed through Millennium Computers at a cost of £30.00.

18.124. ARCHBISHOP HUTTON'S PRIMARY SCHOOL BARN: Councillor Peacock reported that ownership of the barn was originally held by Lancashire County Council prior to transfer to the Archbishop Hutton's Trust and a further transfer to Archbishop Hutton's Primary School , the current owners. The school was concerned with the structural safety of the barn but had neither the funds to carry out the repairs or a use for it. The Rural Development Fund currently had funding available to sponsor tourism initiatives and future use of the barn could fall into that category if a tourism aspect was identified along with the proposed storage facility for the Moorholme Society archives. To qualify for funding from the Rural Development Fund ownership would need to be passed to the parish council. Members agreed that the possible development be considered with Councillor Peacock holding preliminary discussions with the three organisations with an interest in the building.

18.125. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Clough agreed to seek publicity in the Parish Magazine for the possible formation of a Neighbourhood Watch Scheme ii) Councillor Peacock reported that children's safeguarding and safety inspections of children's play equipment had been highlighted at the recent LALC Conference together with information on developments with the Lancaster Canal Northern Reaches project iii) Councillor Hilling reported that the gas beacon required for the November 18th 1st World War commemoration was available and would be renovated. A new steel pole was required iv) Councillor Muckle reported that the verge on the west side of Mill Lane between the bus stop and Hazelmount required tidying.

18.126. DATE AND TIME OF NEXT MEETING: Members agreed that the next meeting of the Warton Parish Council would be held on Tuesday 5th June 2018 at 7.30pm in the Village Hall, Warton.

Items for inclusion in the Agenda to be notified to the clerk by Monday 28th May 2018.

Chairman _____ Date_____

Minutes subject to agreement at the next meeting of the Warton Parish Council.