

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 3rd April 2018 in the Village Hall, Warton

PRESENT: Councillors K Briggs (Chairman), Mrs H Barker, B Muckle, C Peacock and Mrs L Simmonds

IN ATTENDANCE: J W Ball (Clerk to the Parish Council)

APOLOGIES: Apologies for absence were received and accepted from Councillors Mrs Cody, A Hilling, District Councillor Mrs S Sykes and County Councillor Mrs P Williamson

18.059. DECLARATIONS OF INTEREST: No declarations of interest were made for items covered by the agenda.

18.060. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 6th March 2018 having been circulated, be approved and signed by the chairman as a correct record.

18.061. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS: The clerk reported that i) payment for grass cutting at the Millhead Play Area and Rupert Street, Millhead had been included in the 2018 Grasscutting contract even though neither of the areas was owned by the parish council. Members advised that the payments had been made for many years and should continue ii) the enclosure of land at the junction of Mill Lane and Hazelmount Drive, Millhead had been raised with Lancaster City Council Planning Control iii) the Christmas Tree had been planted on the Weir iv) Lisa Vines, Lancaster City Council Elections Manager had written to offer guidance on election procedures if required v) LALC had notified details of the Planning Workshop scheduled for 10th May 2018 vi) Jonathan Turner had been requested to provide an estimate of the likely cost of the repairs to the Quarry wall vii) other items of interest had been circulated to members as received.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

No items were raised by members of the public.

THE CHAIRMAN RECONVENED THE MEETING.

18.062. REPORT FROM COUNTY COUNCILLOR MRS WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting and had advised the clerk that she had no other matters to report than that covered at item 26 of the agenda.

18.063. REPORT FROM DISTRICT COUNCILLOR MRS SYKES: District Councillor Mrs Sykes was unable to attend the meeting and had advised the clerk that she had no matters to report.

18.064. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

18.065. PLANNING MATTERS: a) Members reviewed planning applications received as follows:

18/00296/FUL – Erection of single storey rear extension and construction of a front and rear dormer extension for Mr Sharpe, 73 Croftlands, Warton. No objection raised.

18/00309/FUL - Creation of new 0.5m substructure to raise level of holiday chalet for Mr D Booth, Lodge 82, Pine Lodge Resort, Scotland Road, Warton. No objection raised.

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4th July meeting – Awaiting decision
 17/01127/FUL – Reviewed 7th November 2017 meeting – Application permitted
 17/0178/TPO – Reviewed 6th February 2018 meeting – Awaiting decision
 17/00023/FUL – Reviewed 6th February 2018 meeting – Awaiting decision
 18/00160/FUL – Reviewed 6th March 2018 meeting – Awaiting decision
 18/0038/TPO – Reviewed 6th March 2018 meeting – Awaiting decision
 18/00141/REM – Reviewed 6th March 2018 meeting – Awaiting decision

18.066 FINANCE: a) Members noted the financial summary for March 2018:

Opening Balance		Current Account	10058.68	
		Village Improvement Account	10014.10	
		Investment Account	8058.47	
		Playground Account	<u>3015.22</u>	
		E & R Wilson Account	<u>1603.10</u>	<u>32749.57</u>
Receipts				NIL
				32749.57
Payments				
06.03.18	J W Ball Salary		363.00	
06.03.18	Npower – Toilet Electricity		68.91	
06.03.18	Lanc.City Counc – Grounds Maint		1525.20	
06.03.18	Tom Oliver – Toilet Cleaning – Jan		49.50	
06.03.18	Tom Oliver – Toilet Cleaning – Feb		52.50	
06.03.18	Peter Doey – Parish Lengthsman		310.00	
30.03.18	Bowland Pennine MRT – Donation		250.00	
30.03.18	J W Ball – Expenses		110.10	
30.03.18	D Clough – Weir Tree		129.99	
06.03.18	E&R Wilson Fund – Payment 1		800.00	
06.03.18	E&R Wilson Fund – Payment 2		800.00	<u>4459.20</u>
				28290.37

Closing Balance	Current Account	7199.48	
	Village Improv Acc	10014.10	
	Investment Account	8058.47	
	Playground Account	3015.22	
	E & R Wilson Fund	<u>3.10</u>	<u>28290.37</u>
	Account		

b) Members authorised payments and signed cheques for the following accounts:

LALC – 2018/2019 Membership Fee - £295.98 - 1948

LALC – Conference Fee - £35.00 - 1951

St Owsallds PCC – Donation - £500.00 - 1952

18.067. PUBLIC TOILETS: Councillor Clough reported that the toilets were operational. The clerk reported that an operating surplus of £654.38 had been achieved for the 2017/2018 financial year. Details of arrangements for the 2018/2019 management of the toilets were awaited from Lancaster City Council.

18.068. SPARROW PARK: The clerk reported that as yet a supplier had not been identified to provide a suitable name sign.

18.069. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: The clerk reported that £3.10 remained in the fund pending allocation of the 2017/2018 share of income. At the present time there were no applications for funding.

18.070. THE WEIR CHILDREN'S PLAYGROUND: Councillor Clough reported that he had selected a suitable tree from Beetham Nurseries and arranged planting in the playground. It was not thought that the tree would be tall enough by Christmas 2018 to be used as the village Christmas tree but possibly by 2019.

18.071. PARISH LENGTHSMAN: The clerk reported that Pete Doey was busy about the village fully occupied with general maintenance work.

18.072. SPEED DETECTION DEVICE: Councillor Clough reported that the device was operational in Borwick Lane but because of the usage it was necessary to carry out battery charging at least once per week. The clerk circulated details of a solar powered speed device supplied by ElanCity Ltd at an estimated cost of £1799. Members requested that the clerk arrange for further details to be supplied by the company for consideration at the next meeting.

18.073. EMERGENCY RESPONSE PLAN: Councillor Clough reported that the plan was ready for use in an emergency.

18.074. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: The clerk reported that a response from the Land Registry was awaited to the common land information forwarded to them and reported at the last meeting of the parish council.

18.075. PARISH COUNCIL WEBSITE: The clerk reported that input of parish council data had continued.

18.076. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported no further volunteers had come forward.

18.077. MILL LANE FOOTPATH: Nothing further to report.

18.078. KEERBRIDGE HOUSING DEVELOPMENT: The clerk reported that confirmation of registration of ownership was still awaited from the Land Registry.

18.079. SMALL QUARRY WALL REPAIRS: The clerk reported that he had received an estimate for the work required to repair the wall from Jonathan Turner for £125 per day for 3 or 4 days work, dependant on the extent of repairs required. Members agreed that the estimate be accepted and requested the clerk contact Mr Turner to arrange for the repairs to be carried out.

18.080. 2018 ANNUAL GENERAL MEETING AND ANNUAL ASSEMBLY OF PARISH MEETING DATES: Members confirmed that the 2018 Annual General Meeting be held prior to the May meeting of the parish Council at 7.00 pm on Tuesday 1st May 2018. Members also confirmed that the Annual Assembly of Parish Meeting be held at 7.00 pm on Thursday 10th May 2018 in the Church Hall, Warton.

18.081. WARTON BOWLING CLUB DONATION: The clerk reported that the additional information covering planned expenditure had not yet been received.

18.082. PCC OF WARTON PARISH MAGAZINE DONATION: Members discussed a request from the Parish Magazine publishers for a donation towards the magazine production cost. Members agreed to provide a donation of £500.

18.083. SALT MARSH TRUST: The clerk reported that County Councillor Mrs Williamson had informed him that Lancashire County Council was anxious to resolve the matter concerning the payment of a sum of around £3000 outstanding since 1990 as part of the salt marsh land settlement. A funding source had been identified from which a one off grant for the outstanding amount could be paid and if the Parish Council was agreeable, the County Council would put together a form of agreement under which the Parish Council would indemnify the County Council should there be any further claims based on the 1990 agreement. Members discussed the proposal and agreed that the clerk inform County Councillor Mrs Williamson that the County Council proposal be accepted as a way forward.

18.084. NALC ETHICAL STANDARDS CONSULTATION: Members agreed to take part in the consultation.

18.085. LEIGHTON MOSS AND HAWESWATER DIFFUSE WATER POLLUTION PLAN (DWPP): Members noted the information provided by Susan Kenworthy, Catchment Sensitive Farming – NW River Basin Co-ordinator National England and agreed that the review was of importance but as both areas of water were not within the parish council boundary there was no need to become directly involved.

18.086. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Clough reported that refuse bins were left outside a Main Street property ii) Councillor Peacock reported a dog excrement problem in Main Street iii) Councillor Mrs Barker reported that police had attended a recent Stock Car meeting on a drug related issue iv) Councillor Briggs reported several instances of tractors passing though Main Street at what was considered to be high speed v) Councillor Briggs reported that the Warton Mires feasibility study had not yet been signed off although the Environmental Impact Assessment was required by 8th April 2018. A stewardship application was to be submitted as soon as possible if funding was to be secured and a deadline for completion of the application had been extended to May 2018. Additional work was necessary to prepare the application to impound water under the

Reservoirs Act. United Utilities had expressed concern that their access to their pump house could be restricted by the proposed bund construction and the Environment Agency had also expressed concern at the current proposals for site drainage. vi) Councillor Briggs reported that he had attended an AONB meeting to approve the management plan vii) Councillor Briggs reported that Tony Riding would retire from the AONB on 31st August 2018 viii) Councillor Briggs reported that a grant of £15,000 had been awarded for use for butterfly conservation action on Warton Crag.

18.087. DATE AND TIME OF NEXT MEETING: Members agreed that the next meeting of the Warton Parish Council would be held on Tuesday 1st May 2018 proceeded by the Annual General Meeting at 7.00 pm.

Items for inclusion in the Agenda to be notified to the clerk by Monday 23rd April 2018.

Chairman _____ Date _____

Minutes subject to agreement at the next meeting of the Warton Parish Council.