

**MINUTES OF THE WARTON PARISH COUNCIL MEETING**  
**Held at 7.30pm on Tuesday 7<sup>th</sup> February 2017 in the Village Hall, Warton**

**PRESENT:** Councillors Briggs (Chairman), Mrs Barker, Clough, Hilling, Muckle and Peacock.

**IN ATTENDANCE:** J W Ball (Clerk to the Council) and D Bland (Internal Auditor to the Council).

**APOLOGIES:** Apologies for absence were received and accepted from Councillors Mrs Dent and Mrs Simmonds and District Councillor Mrs Sykes.

**17.023. DECLARATIONS OF INTEREST:** No declarations of interest were made in items covered by the agenda..

**17.024. MINUTES OF THE PREVIOUS MEETING:** RESOLVED THAT the minutes of the meeting held on 3<sup>rd</sup> January 2017 having been circulated, be approved and signed by the chairman as a correct record subject to at 17.021 inferred be amended to implied.

**17.025. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS:** The clerk reported that i) the problem with the street light mounted on 141 Main Street had been reported ii) the tourist direction sign for the Village Hall would cost an initial survey fee of £125 plus the cost of manufacture and erection iii) the ignore sat nav sign for Back Lane would be erected by Lancashire County Council as soon as possible iv) a mole catcher had been contacted to carry out the required work at the Weir playground iv) planning application in Main Street had been discussed with Sue Hunter of AONB who confirmed an objection would be lodged v) the broken litter bin on the green at Millhead had been reported vi) notification had been received of Finance and Chairmanship Workshops to be arranged for 23<sup>rd</sup> February and 16<sup>th</sup> March respectively at Howick House, Preston vii) Warton Response Group had received £62.79 as their allocations of proceeds from the Festival of Christmas Trees viii) Adam Hilling would continue as the parish council representative on the Archbishop Hutton Trust iv) other items of interest had been circulated to members as received.

The clerk was thanked for his report.

**THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION:**

**17.026. PUBLIC PARTICIPATION:** i) No items were received.

**THE CHAIRMAN RECONVENED THE MEETING.**

**17.027. REPORT FROM DISTRICT COUNCILLOR MRS SYKES:** District Councillor Mrs Sykes was unable to attend the meeting.

**17.028. STANDING ORDER 25:** Members noted that no action had been taken under the provision of Standing Order 25.

**17.029. PLANNING MATTERS:** a) Members reviewed planning applications received as follows:

17/00052/FUL – Erection of a single storey, part two storey extension to existing annexe to facilitate the conversion to a separate dwelling with associated landscape and creation of a new access point for Mr and Mrs J Collins, 184 Main Street, Warton. No objections raised.

17/00038/VCN – Erection of three dwellings with garages and associated access and landscaping (pursuant to the variation of condition 2 of planning application 15/00425 to amend the site layout and amend windows and materials for Mr Julian Stainton, Grasscroft, Borwick Avenue, Warton. No objection raised.

b) Members noted the current status of planning applications already reviewed as follows:

14/00018/HAS – Reviewed 16<sup>th</sup> December meeting – pending appeal decision  
 15/00720/REM – Reviewed 3<sup>rd</sup> November meeting – Awaiting decision  
 16/0002/REF – Reviewed 2<sup>nd</sup> February meeting – Awaiting decision  
 16/0023/TGA – Reviewed 1<sup>st</sup> March meeting – Awaiting decision  
 16/00221/OUT – Reviewed 1<sup>st</sup> March meeting – Awaiting decision  
 16/00890/RCN – Reviewed 6<sup>th</sup> September meeting – Awaiting decision  
 16/01001/FUL – Reviewed 6<sup>th</sup> September meeting – Awaiting decision  
 16/01161/FUL – Reviewed 4<sup>th</sup> October meeting – Awaiting decision  
 16/01418/FUL – Reviewed 13<sup>th</sup> December meeting – Application permitted  
 16/01440/FUL – Reviewed 13<sup>th</sup> December meeting – Application refused  
 16/01374/OUT – Reviewed 13<sup>th</sup> December meeting – Awaiting decision  
 16/01532/AD – Reviewed 13<sup>th</sup> December meeting – Prior approval not required

Members agreed to review the continued inclusion of applications 14/0018/HAS, 15/00720/REM, 16/0002/REF, 16/0023TGA and 16/00221/OUT on the list.

**17.030. FINANCE:** a) Members noted the financial summary for January 2017 as follows:

	Opening Balance	Current Account	13349.31	
		Village Improvement Account	8006.92	
		Investment Account	7948.07	
		E & R Wilson Account	1837.10	
		Emergency Fund Acc	<u>728.68</u>	31870.08
Receipts				
01.01.17	Interest Payment			<u>47.75</u>
				31917.83
Payments				
03.01.17	Warton Response Group – Emergency Supplies		630.23	
03.01.17	Carter Jones- Potts Wood Picnic Site Rental		1.00	
03.01.17	D Clough – Expenses		18.00	
06.01.13	J W Ball – Salary		363.00	
20.01.17	T Oliver – Toilet Work		45.00	<u>1057.23</u>
				<u>30860.60</u>
	Closing Balance	Current Account	12825.43	
		Village Improvement Account	8006.92	

		Investment Account	7995.82	
		Emergency Fund Account	195.33	
		E & R Wilson Account	<u>1837.10</u>	<u>30860.60</u>

b) Members authorised payments and signed cheques for the following accounts:

Thomas Oliver – Toilet Works - £60.00 – 1874

D J Armstrong – Gate Repairs - £216.00 – 1875

c) The clerk informed members that the external audit of the parish council accounts would be carried out by PKF Littlejohn LLP from the 2017/2018 to the 2021/2022 financial years.

**17.031. PUBLIC TOILETS:** The clerk reported that he had received confirmation from Lancaster City Council that the management fee payable for the 2017/2018 financial year would be £2275. Members discussed options for the continued operation of the public toilets and agreed to continue to operate the facility but to reduce cleaning operations from once every week to once every two weeks producing a cost saving of £345. The clerk was instructed to notify Lancaster City Council of the decision but to request that management of the toilet be on an informal basis and not subject to contract. The clerk was also instructed to notify Thomas Oliver of the need to reduce his hours of work and request his continued participation. Members agreed to consider other forms of work suitable for Thomas.

**17.032. SPARROW PARK:** The clerk reported that the gate had been repaired and a new metal post erected by Tony Armstrong at a cost of £216.00. The process to reclaim the cost of the repairs would be started.

**17.033. ELIZABETH AND RICHARD WILSON CHARITABLE FUND:** The clerk reported that an application for a further fund payment had been received from one of the recipients of a grant paid last year. No further applications for initial grants had been received.

**17.034. THE WEIR CHILDREN'S PLAYGROUNDS:** Members examined samples of hardwood chips and equestrian wood fibre supplied by A.W. Jenkinson Forest Products and agreed that the hardwood chips were the preferred product for purchase. The clerk was instructed to contact the supplier to discuss the likely cost of purchase and delivery of 30cu mtrs.

**17.035. PARISH LENGTHSMAN:** The clerk reported that the parish lengthsman was now able to undertake the full range of work.

**17.036. SPEED DETECTION DEVICE:** Councillor Hilling reported that he had been advised that it would not be possible to operate the device using the redundant bus timetable solar panels. An alternative may be an approach to Lancashire County Council to request permission to connect the device to the street lighting system.

**7.037. EMERGENCY RESPONSE PLAN:** Councillor Clough reported that a meeting of volunteers had been arranged for 7.00pm on 8th March 2017 in the Village Hall, More volunteers were still required to make themselves available to help with the delivery of the plan. As soon as BT had completed decommissioning work at the Millhead telephone kiosk, the 4<sup>th</sup> defibrillator would be installed.

**17.038. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY:** The clerk reported that the Statements of Trust for the four pieces of land had been received from Radcliffe and Bibby for signing by Councillors Briggs and Mrs Barker. An amendment to the right of way crossing the Weir was required.

**17.039. PARISH COUNCIL WEBSITE:** The clerk reported that work was in hand.

**17.040. THE NATION'S TRIBUTE AND WWI BEACONS OF LIGHT:** The clerk reported that he had received correspondence from Bruno Peek, requesting parish council participation in the lighting of 1000 beacons on 11<sup>th</sup> November 2018 to commemorate 100 years since the end of the First World War. Members agreed to take part in the project despite the worry of climbing the Crag in darkness. Members agreed that should it not be possible to light the beacon on the Crag because of health and safety issues a gas fired beacon could be used on the Weir instead.

**17.041. PUBLICATION OF PARISH COUNCILS MEMBERS DETAILS ON THE WARTON VILLAGE WEBSITE:** The clerk reported that he had received a request from the website administrator to supply contact details of members on the village website. Members discussed the request and agreed that members names only be displayed on the website with all contact to be made through the clerk.

**17.042. LOCAL PLAN:** The clerk reported that consultation dates on the plan had been displayed on the parish council notice boards.

**17.043. MORECAMBE BAY COASTAL COMMUNITY TEAM:** Members noted the information concerning membership of the community team.

**17.044. CRAG FOOT BENCH:** Members discussed the replacement of the damaged bench at Crag Foot and agreed that it be replaced by a similar size bench from the Glasdon range. Re-siting of the bench to be considered after research into the reason for placement on the site and establishment of who the bench was in remembrance of.

**17.045. MILL LANE FOOTPATH IMPROVEMENTS:** No further action taken since the previous meeting.

**17.046. ITEMS OF INFORMATION FROM MEMBERS:** i) Councillor Clough complained about the speed and lack of consideration for the inhabitants of the village and other road users displayed by the Warton Stock Car spectators when driving at excessive speeds through the village after race meetings. ii) Councillor Clough reported that a public meeting would shortly be held in the village to discuss the RSPB proposal to develop a wet land area in the village.

**17.047. DATE AND TIME OF NEXT MEETING:** Members agreed that the next meeting of the Warton Parish Council would be held on Tuesday 7<sup>th</sup> March 2017 at 7.30pm in the Village Hall Warton.

Items for inclusion in the Agenda to be notified to the clerk by Monday 27<sup>th</sup> February 2017.

Chairman ----- Date -----

Minutes subject to agreement at the next meeting of the Warton Parish Council.