

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 18th January 2022 in the Village Hall Warton.

PRESENT: Councillors K Briggs (Chairman), A Hilling, W Muckle, C Peacock, F Senior and Mrs L Simmonds.

IN ATTENDANCE: Mr J W Ball – Clerk to Warton Parish Council.

APOLOGIES FOR ABSENCE: Apologies for absence were received and accepted from Councillors J Cody, County Councillor Mrs Williamson and District Councillor A. De La Mare.

DECLARATIONS OF INTEREST: No declarations of interest were received from members in relation to items covered by this agenda.

22.001. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 2nd November 2021 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

22.002. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that;

- i. Lancashire Constabulary had informed him that it was considered the parking of cars on the Junction of Mill Land and Grange View was not a police matter and should be reported to Lancashire County Council Highways Dept. As only non hazardous incidents were handled by Lancashire County Council and the parking issue was considered to be a danger to other road users a further request for police action had been made.
- ii. As a result of a power outage on 29th November 2021 several houses in the Crag Foot area had been left without power for several days. Appeals for emergency help for an 85 year old lady who lived on her own without support had been made to Electricity Northwest and Lancaster City Council Emergency Services without success. The lady was eventually able to make arrangements for alternative accommodation but the incident highlighted a need for help to be made available in such instances through our Emergency Plan Action Group. Members agreed to consider possible actions to cover future occurrences.
- iii. The E&RWilson Charitable Trust accounts for Y/E 10th May 2021 had been received and a contribution of £499.30 was available for distribution as grants to young people from the parish undertaking courses of higher education.
- iv. Mr Maguire a resident of Westover Avenue Warton had raised concerns about the condition of a tree on land nearby that if blown down by a strong wind could fall and severely damage the structure of the property. The cost of making the tree safe was likely to be at least £1500 and as the owner of the land and tree was unknown and could not therefore be held liable for the cost Mr Maguire had asked for Parish Council help. An approach to Lancashire County Council, currently responsible for maintenance of the area around the tree, requesting the necessary action to make the tree safe and cover the cost involved had not been successful. Members agreed that Mr Maguire should not be responsible for any necessary remedial action and a further approach should be made to Lancashire County Council.
- v. No further progress had been made concerning the Public Enquiry into the positioning of fencing along part of the Coastal Pathway over Warton Marsh. Because of an enforced change to the provision of the inspector carrying out the review it was likely that a long delay to the enquiry would be necessary which could lead to possible removal of the fencing from the plan or a movement of the path further in land.
- vi. No change to the legislation covering parish council meetings had been made therefore all meetings involving decision making would need to be in person with appropriate safeguards followed.

- vii. Notices had been posted at the Potts Wood Picnic Site advising the procedures to be followed by dog walkers to avoid fouling.
- viii. The waste bin at Hyning Wood had been replaced and moved to an entrance/exit used by more users.
- ix. Appropriate action had been taken with regard to the objections/observations made by members to planning applications reviewed at the 2nd November 2021 meeting of the parish council.
- x. Other items had been reported to members as received.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

No members of the public were present at the meeting and no items had been raised for discussion through the clerk or members.

THE CHAIRMAN RECONVENED THE MEETING

22.003. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting and a report was not available although her monthly report had been received and circulated.

County Councillor Williamson was thanked for her continued support.

22.004. REPORT FROM DISTRICT COUNCILLOR A De La Mare: District Councillor De La Mare was unable to attend the meeting and a report was not available.

District Councillor De La Mare was thanked for his report and continued support.

22.005. STANDING ORDER 25: a) Members agreed that actions taken by Councillors Briggs and Peacock to authorise cheque payments to Astarte Web Design for Web Hosting for £135.00 and to Tom Oliver for his Toilet Work during November 2021 for £135.00 was acceptable under Standing Order 25.

22.006. PLANNING MATTERS: a) Details of the following planning application had been forwarded to members for their consideration and comments and were discussed at the meeting.

21/01320/FUL – Change of use and conversion of three stone field shelters to glamping bothies and installation of an associated package treatment plant for Annie Carroll, Scar Close, Crag Road, Warton – No objection raised.

21/0131/FUL – Installation of solar panels on the south east (front) facing roof slope for Mr John Spendlove 111 Main Street, Warton – No objection raised.

21/01545/FUL – Demolition of existing garage and the erection of a single storey part two storey side extension and a single storey rear extension for Miss Alex Brown, 33 Borwick Lane, Warton – No objection raised.

22/00001/REF – Appeal against the refusal of the Outline Planning Application for the erection of 2 dwellings for Mr P Edmondson Bank Barn, Crag Road, Warton – Objection raised based on the same points raised against the original application.

21/01414/FUL – Demolition of existing single storey rear extension and existing lobby and porch to the front elevation, erection of a single storey front extension and two storey rear extension, construction of raised patio, wall and steps to the rear and a raised patio and steps to the side elevation, installation of stone cladding to all elevations and the installation of new windows and doors for Mrs A Carroll, Scar Close, Crag Road, Warton – No objections raised but a stipulation that the stone cladding be of limestone in keeping with the surroundings was recommended

22/00013/FUL – Erection of a single storey extension to the side/rear for Mr and Mrs McGregor, 4 Coach Road, Warton – No objection raised.

21/01202/FUL – Amended application for the erection of two storey side extension and single storey front extension for Matthew Crowe, Sundales, Chapel Walk, Warton – No objection raised.

22/00019/FUL – Erection of two timber pergolas, erection of a cycle and dog wash station and extension to beer yard enclosure for Mark Fuller, Longlands Hotel, Chapel Lane, Tewitfield, Carnforth – No objection raised.

b) Members noted that current status of planning applications reviewed by members at previous meetings as follows:

19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting Decision
 20/00358/OUT – Reviewed by Members 2nd June 2020 – Awaiting Decision
 20/0937/VLA – Reviewed by Members 17th September 2020 – Awaiting Decision
 LRC/AW/W13196 – Reviewed 1st December 2020 meeting – Application Permitted
 20/01349/FUL – Reviewed 5th January 2021 meeting – Awaiting Decision
 20/00358/OUT – Reviewed 2nd March 2021 Meeting – Awaiting Decision
 21/00181/CCC – Reviewed 2nd March 2021 Meeting – Awaiting Decision
 21/00617/FUL – Reviewed 23rd June 2021 Meeting – Awaiting Refused
 21/00552/FUL – Reviewed 7th September 2021 Meeting – Awaiting Decision
 21/00800/VCN – Reviewed 7th September 2021 Meeting – Awaiting Decision
 21/00464/FUL – Reviewed 7th September 2021 Meeting – Awaiting Decision
 21/01122/FUL – Reviewed 5th October 2021 Meeting – Awaiting Decision
 21/0180/TCA – Reviewed 5th October 2021 Meeting – Application Permitted
 21/01215/FUL – For Review 2nd November 2021 Meeting – Awaiting Decision
 21/01202/FUL – For Review 2nd November 2021 Meeting – Awaiting Decision
 20/01349/FUL – For Review 2nd November 2021 Meeting – Awaiting Decision
 21/0198/TPO – Reviewed 2nd November 2021 Meeting – Application Permitted

22.007.FINANCE: Members noted the financial summary for November and December 2021 as follows:

Opening Balances – All Accounts

Current Account	30141.50
Village Improvement Account	12460.04
Investment Account	8058.47
Playground Account	4527.17
E & R Wilson Fund Account	<u>247.50</u> <u>55435.08</u>

1281

Opening Balance – Current Account 30141.90

Receipts

01.11.21 C & J Alty – Cattle Grid Sale	725.00	
05.11.21 Lancashire County Council – Local Delivery Scheme	500.00	
26.11.21 Millhead Bowling Club – Returned Cheque	<u>200.00</u>	<u>1425.00</u>
		31566.90

Payments

02.11.21 J W Ball – Expenses April 2021 – October 2021	530.47	
02.11.21 Tom Oliver – Toilet Work October 2021	152.50	
02.11.21 Peter Doey – Reimbursement Christmas Lights	485.00	
02.11.21 J W Ball – Reimbursement VAT Guide	39.74	
05.11.21 Npower – Toilet Electricity	27.67	
06.11.21 J W Ball – Salary	385.17	
29.11.21 Astarte Web Design – Website Hosting Fee	135.00	
29.11.21 Tom Oliver – Toilet Work November 2021	135.00	
01.12.21 Fenland Leisure Products – Swing Purchase	110.40	
01.12.21 Community Heartbeat Trust – Defib. Parts	55.20	
06.12.21 J W Ball – Salary	385.17	
06.12.21 Community Heartbeat Trust – Defib. Parts	105.60	
07.12.21 Npower – Toilet Electricity	26.92	
27.12.21 Lancaster City Council – AONB Contribution	925.00	
27.12.21 Tom Oliver – Toilet Work December 2021	137.50	
27.12.21 Carter Jonas MMB – Potts Wood Picnic Site Rental	<u>1.00</u>	<u>3637.34</u>
Closing Balance Current Account		27929.56

Opening Balance E&R Wilson Fund Account 247.50

Receipts

01.11.21 Trustee Contribution		499.30
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Payments

NIL

Closing Balance E&R Wilson Fund Account 746.80

Closing Balances – All Accounts

	Current Account	27929.56
	Village Improvement Account	12460.04
	Investment Account	8058.47
	Playground Account	4527.17
	E&R Wilson Fund Account	<u>746.80</u>
		<u>53772.04</u>

b) To authorise and sign cheques for the following payments:-

Fenland Leisure Products Ltd – Sawing Purchase - £110.40 – 2236
 Community Heartbeat Trust – Defibrillator Pads - £55.20 – 2237
 Community heartbeat Trust – Defibrillator Pads - £105.60 – 2238
 Lancaster City Council – AONB Support Payment - £925.00 – 2239
 Tom Oliver – Toilet Work – December 2021 - £137.50- 2240
 Carter Jonas MMB – Potts Wood Picnic Site Rental - £1.00 – 2241
 Lancaster City Council – Grasscutting - £1228.80 – 2242

c) Consideration of Internet Business Banking System.

The clerk reported that he had investigated secure email access for members prior to further consideration switching to an Internet Business Banking System. Astarte Web Design can set up secure email access but would need access to members current email addresses to facilitate. Members agreed that the clerk be authorised to disclose members email addresses to Astarte Web Design.

d) Review of 2022/2023 Precept Demand

Members considered the precept demand prepared by the clerk and agreed a submission of £20,805 be made to Lancaster City Council. VAT was not included in the calculation and the estimate would cost £23.70 per Band D property in Warton and Millhead calculated (£20805 divided by £887.99 Tax Base) a £1.18 increase on the 2021/2022 figure.

22.008: PARISH COUNCIL MEETING PROCEDURE: The clerk reported that as a dispensation for remote parish council meetings had not yet been granted it would be required that meetings would be held in public.

22.009: LANCASHIRE COUNTY COUNCIL MAIN STREET TRAFFIC PROPOSALS:

Members considered the proposals relating to the ongoing dangerous footway pedestrian safety and vehicle congestion provided for consultation by Lancashire County Council Highways. Members agreed that the suggested double yellow lines along the north side of Main Street and along some parts of the south side of the street were necessary and should be supported. However members felt that the restrictions could be extended beyond the current suggested limits together with signage warning of a lack of footway on some areas of Main Street. Members agreed in principle to the proposals.

22.010. EVOLIS SPEED RECORDING EQUIPMENT: The clerk reported that he had received confirmation from Alan Cox, Road Safety Officer, Lancashire County Council that the use of this type of speed recording equipment could now be supported. He had consulted with Eddie Mills, Highways Engineer concerning the existing signs in Borwick Lane and Mill Lane and had been advised that the Borwick Lane sign was currently sited too close to an illuminated sign warning of the Borwick Lane/ Main Street crossroad and would need to be moved to a more suitable site. The use of 76mm posts to support the Borwick Lane and Mill Lane units was not considered to be adequate and would need to be replaced with 90mm posts (as recommended by the unit manufacturer). A further site visit to confirm the requirements will need to be arranged as soon as possible. The resultant delays in purchase of the equipment will result in the units being subject to price increases.

22.011. SMALL QUARRY PATH CLEARANCE: The Chairman reported that he had discussed the clearance of scrub on the path leading from the Small Quarry to the Crag with Belinda Barclay with agreement that the work would be carried out by the AONB volunteer working party,

22.012. QUEENS PLATINUM JUBILEE CELEBRATIONS: Warton Crag Beacon - The clerk reported that he had informed Bruno Peek the Queens Pageantmaster that the Warton Crag Beacon would be lit as part of our celebration of the Queens Jubilee.

Picnic in the Park – Councillor Mrs Simmonds informed members that the event would not now take place.

VillageEvents– Councillor Mrs Simmonds reported that village events would take place on 2nd June 2022 with the Village Hall Management Committee coordinating arrangements.

Commemorative Gifts – Members agreed that a commemorative gift would be provided for all children attending Archbishop Hutton Primary School and Pre-School. Councillor Mrs Simmonds to provide guidance on the number of children to be included.

Tree Planting – Members agreed that the national event should be supported with 7 trees to be planted during October 2022. The clerk was instructed to notify Bruno Peek of our involvement in the project. Members would investigate appropriate sites for the planting with the Little Weir a possibility.

Financial Support – Members agreed to consider financial support for village initiatives.

22.013. WARTON MIRES PROJECT: The clerk reported that Councillors Briggs and Peacock, himself, Jane Birch-RSPB, Lydia Cowell-Environment Agency, Kirstie Banks Lyon – Lancaster City Council Emergency Response Officer and Phillip Hardcastle-Gardner – Road Residency Association Group had met to discuss project progress. Concerns were expressed concerning the slow progress achieved to date largely due to difficulties through a lack of engagement from the Environment Agency and United Utilities together with Lancashire County Council and Lancaster City Council commitment to other flooding issues perceived to be more urgent and a drain on already stretched resources. The meeting discussed possible voluntary groups within the village that could take a leading role in delivering of the flood relief scheme and agreed that a combination of the parish council and Gardner Road Residents Association would be the preferred option.

22.014. SMALL QUARRY BICYCLE RACK: The chairman reported that he had discussed the provision of a bicycle rack for the use of visitors to the crag area with Ren Wallbank. The rack would be constructed from scaffolding poles to a design already in use in the area. The rack would be constructed on land near to the entrance to the quarry that would require clearance of the brambles currently covering that area. Members considered the proposal and agreed that the area be cleared and the rack constructed.

22.015. SMALL QUARRY DISPLAY BOARDS: The Chairman reported that he had discussed the provision of display boards detailing the history of the Crag with Belinda Barclay Crag Warden, the boards to be erected in the Small Quarry near to the path leading to the Crag. Belinda estimated the likely cost of the project to be approximately £8000 and suggested that in view of the cost a more feasible alternative would be to produce a booklet for issue to interest visitors as well as publication on the parish council website. It was also intended to update the Crag information leaflets and app provided by the AONB in the near future with a possible input of finance from the parish council. Members agreed to give more thought to the project.

22.016. APPOINTMENT OF REPRESENTATIVE TO THE ARMS HOUSES INCORPORATED BODY: Members agreed that Councillor Hilling be appointed as the Warton Parish Council appointed member.

22.017. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Senior reported that bushes growing in the garden of the cottage opposite the Post Office on Main Street protruded over the footway and were a hazard to pedestrians. He agreed to contact the owner of the property.
There were no other items of information reported.

22.018. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members for their attendance and participation and closed the meeting at 9.15pm. The next meeting of the parish council was arranged for 7.30pm on Tuesday 1st February 2022 in the Village Hall, Warton. Items for inclusion in that agenda to be notified to the clerk by Monday 24th January 2022.

Chairman _____ Date _____

Minutes subject to agreement at the 1st February 2022 meeting of the Warton Parish Council.