

**MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 2nd February 2021 by Zoom.**

PRESENT: Councillors K Briggs (Chairman), D Clough, Mrs J Cody, A Hilling, W Muckle C Peacock and Mrs L Simmonds, County Councillor Mrs P Williamson and District Councillor A Duggan.

IN ATTENDANCE: Mr J W Ball – Clerk to the Parish Council and 2 Members of the Public.

APOLOGIES: Apologies for absence were received and accepted from Councillor Mrs D Langman.

DECLARATIONS OF INTEREST: No declarations of interest were made by members in relation to items on this meeting agenda.

21.013. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meetings held on 5th January 2021 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

21.014. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that;

- i. The LALC 2021 programme of training sessions had been received, members wishing to attend any of the sessions should notify the clerk as soon as possible.
- ii. The sale of the parcel of land at Millhead to Wilson Properties Ltd. had been completed with £20035.10 received as proceeds of the sale.
- iii. Consideration of the request for a donation to the Archbishop Hutton's Primary School PTA Big IT Drive had been deferred to the March 2021 meeting.
- iv. Pallets of sand bags had been deposited on Sparrow Park.
- v. The key to the Church Hall Notice Board had snapped in the lock and as a result half of the notice board could not be used. Urgent repairs were in hand.
- vi. Sue Caddy of BARN4U had been in contact concerning the excavation of their broadband cable trench past Senset Well. The clerk had been able to confirm that the trench would not encroach on parish council land.
- vii. The public toilets were operational and COVID 19 safety requirements were in place. The toilets were closed for Christmas Eve, Christmas Day and Boxing Day.
- viii. The Silent Soldier figure had been removed to storage from Sparrow Park and a new waste bin was required to replace the current damaged bin.
- ix. Two applications for funding from the Elizabeth and Richard Wilson Charitable Fund had been received, one of which was a second application.
- x. No progress had been made to date with the quotation from Lancaster City Council for the surfacing around some of the Weir Childrens Playground equipment. The parish council insurers dealing with the injury compensation case had requested that contact details of the playground designer be supplied. We had complied with the request.
- xi. An invoice had been received from Peter Doey covering his work as Parish Lengthsman for the period June 2020 to November 2020.
- xii. No further information had been received from Evolis concerning the suitability of our Borwick Lane unit for connection to the street lighting system.
- xiii. The Emergency Response Plan was available for use if required.
- xiv. The registration of all Parish Council parcels of land with the Land Registry had been completed.

xv. The Parish Council Website remained inoperable because of a delay in payment of the aq1 registration fees. Urgent action was being taken to restore the service.

xvi. Other matters in progress had been notified to members on an ongoing basis.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION:

No public participation took place.

THE CHAIRMAN RECONVENED THE MEETING

21.015. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson reported that county council attention was focused on the setting of a County Council budget for the 2021/2022 financial year without imposing any increase on council tax payers.

County Councillor Mrs Williamson was thanked for her continued support.

21.016. REPORT FROM DISTRICT COUNCILLOR A DUGGAN: District Councillor Duggan reported that he had met with RSPB representative to discuss developments associated with the Warton Mires project and possible provision of suitable financial arrangements to combat flooding issues in parts of the village through the formation of a trust fund. District Councillor Duggan agreed to keep members advised of developments.

District Councillor Duggan was thanked for his continued support.

21.017. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

21.018. PLANNING MATTERS: a) Details of the following planning applications had been forwarded to members for their consideration and response as required with comments to be forwarded to Lancaster City Council Planning Department prior to deadline dates.

21/00077/EIO – EIO Scoping request for the creation of a multi-functional wetland, including the construction of a flood embankment with collector ditch, submersible pumps and maintenance track, installation of water control structures, a series of ditches, shallow pools with islands, scrapes contained within a low earth embankment and adaptation of a Public Right of Way for RSPB Leighton Moss Nature Reserve, Warton Mires, Warton.

Members discussed the application and agreed that urgent arrangements be made to arrange a meeting of all interested parties to the project to fully consider all aspects of the development.

b) Members noted that current status of planning applications reviewed by members at previous meetings as follows:

19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting decision

20/00358/OUT – Reviewed by members 2nd June 2020 – Awaiting decision

20/00676/VCN – Reviewed by members 14th July 2020 – Awaiting decision

20/00873/FUL – Reviewed by members 24th August 2020 – Awaiting decision

1230

20/0937/VLA – Reviewed by members 17th September 2020 – Awaiting decision
LRC/AW/W13196 – Reviewed 1st December 2020 meeting – Awaiting decision
20/0258/TCA – Reviewed 5th January 2021 meeting – Application permitted
20/01349/FUL – Reviewed 5th January 2021 meeting – Awaiting decision

21.019.FINANCE: Members noted the financial summary for January 2021

Opening Balances – All Accounts	Current Account	13136.30	
	Village Improvement Account	12313.37	
	Investment Account	8058.47	
	Playground Account	4522.63	
	E & R Wilson Fund	<u>2247.50</u>	<u>40278.27</u>
Current Account Opening Balance			13136.30
Receipts			<u>NIL</u>
Payments			
01.01.21	Tom Oliver – Toilet Work – Dec 2020	115.00	
01.01.21	Carter Jonas LLB – Rental Potts Wood Picnic Site	1.00	
06.11.21	J W Ball – Salary	377.67	
08.11.21	Npower – Toilet Electricity	<u>27.49</u>	<u>521.16</u>
Closing Balance – All Accounts	Current Account	12615.14	
	Village Improv Acc	12460.04	
	Investment Account	8058.47	
	Playground Account	4522.63	
	E & R Wilson Fund	<u>2247.50</u>	<u>39903.78</u>

b) Members authorised payments and agreed that cheques be signed by Councillors Hilling and Mrs Simmonds:

Tom Oliver – Toilet Work – January 2021 - £152.50 – 2112
JW Ball – AAT Membership Fee 2021 - £101.00 – 2113
CPRE – Membership Fee - £36.00 –
Peter Doey – Parish Lengthsman Charges 3rd June 2020 – 1st December 2020 - 2115

21.020. PAYMENT OF THE CLERKS AAT 2021 MEMBERSHIP FEE: Members agreed that a payment of £101.00 be authorised to cover the payment of the clerks 2021 AAT professional membership fee.

21.021. APPOINTMENT OF TRUSTEES TO THE HUTTON CHARITY FREE GRAMMAR SCHOOL & HOSPITAL OF JESUS (ARCHBISHOP HUTTON'S CHARITY) Councillor Peacock reported that Warton Parish Council was empowered to appoint two trustees, one to the Hutton Charity Free Grammar School with responsibility towards Archbishop Hutton's

Primary School and one to the Hospital of Jesus (Archbishop Hutton's Charity) with responsibility for the four almshouses in Warton. Members discussed the appointments and agreed that Councillor A Hilling be appointed as trustee to the Hospital of Jesus (Archbishop Hutton's Charity). Councillor Peacock proposed and members agreed that further discussion concerning the appointment of a Trustee to the Hutton Charity Free Grammar School be held without members of the public present in view of the confidential nature of the appointments.

21.022. CLOSURE OF 3 BROTHERS PERMISSIVE FOOTPATH:

Councillor Mrs Simmonds reported that the footpath had been closed by the landowner following repeated acts of vandalism and trespass resulting in the safety of livestock being put at risk. It had been necessary to involve the police as a result of the latest act of vandalism and their investigation was ongoing. As the access to the footpath was at the discretion of the landowner such closure was permitted. Natural England had been advised that the footpath was now closed and should be removed from their footpath maps.

21.023. LANCASHIRE WILDLIFE TRUST DONATION: Members discussed the request from a trustee of the trust for a donation to support a project to improve signage on Warton Crag. Members agreed that further information be sought on the signage included in the project.

21.024. NALC CLIMATE CHANGE SURVEY: Members discussed involvement in the survey and the possible appointment of a village representative to manage the initiative. Councillor Peacock agreed to provide further information for members after his attendance at a climate change meeting to be hosted by Lancaster City Council.

21.025. NALC/ LAND REGISTRY SURVEY OF PARISH COUNCIL LAND OWNERSHIP: The clerk reported that he had completed the online survey detailing the parish council land ownership and registration with the Land Registry.

21.026. 2021 CPRE MEMBERSHIP: Members agreed to continue membership of the CPRE for the current year and authorised the payment of £36.00 membership fee.

21.027. ITEMS OF INFORMATION FROM MEMBERS: i. Councillor Mrs Simmonds reported that the farmer intended to fence the footpath crossing the field behind Churchill Avenue because of numerous cases of nuisance caused by walkers and fear of damage to the Lime Kiln.

ii. Councillor Mrs Simmonds reported that Leighton Hall was prepared to offer the park land to hold a party /picnic in the park over the extra bank holiday weekend 2nd June to 5th June 2022 to celebrate the Queen being on the throne for 70 years. The plan was to invite representatives from the surrounding parishes to organise the function. Members agreed to support the project with Councillors Mrs Langman and Mrs Simmonds to represent Warton Parish Council.

iii. Councillor Mrs Simmonds requested an additional waste bin be provided in the lane between Main Street and Chapel Walk.

iv. Councillor Briggs reported that the parcel of parish council land adjacent to the Small Quarry should not be considered for sale but continue to be rented to the brewery.

v. Councillor Briggs reported that adequate drainage of rainwater from the Old Boathouse property in Crag Road had not been provided resulting in water flowing down Crag Road during periods of heavy rainfall.

21.028. DATE AND TIME OF NEXT MEETING: There being no further public business the chairman thanked members for their attendance and participation and closed that part of the meeting open to the public at 8.45pm. The next meeting of the parish council was arranged for 7.30pm on Tuesday 2nd March 2021 by Zoom.

Items for inclusion in the Agenda for the 2nd March 2021 Meeting to be notified to the clerk by Monday 22nd February 2021.

Chairman _____ Date _____

Minutes subject to agreement at the 2nd March 2021 meeting of the Warton Parish Council.