

**MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 13th October 2020 by Zoom.**

PRESENT: Councillors K Briggs (Chairman), D Clough, C Peacock, Mrs L Simmonds, County Councillor Mrs P Williamson and District Councillor A Duggan.

APOLOGIES: Apologies for absence were received and accepted from Councillors Mrs J Cody, A Hilling, Mrs D Langman and W Muckle.

DECLARATIONS OF INTEREST: Councillor Mrs Simmonds declared an interest in item 20.1opki13- Request for a donation to Warton Warriors Junior Football Team.

20.091. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meetings held on 3rd March 2020 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

20.092. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that all matters in progress would either be covered as part of items on the agenda or had already been notified to members.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION:

School Barn – Back Lane. Mrs Oliver raised concerns that the proposals put forward by the Archbishop Hutton's Primary School, for the use of part of the land available after demolition of the barn as additional disabled car parking bays, did not offer the improved safety for pedestrians she had hoped for. Members discussed the points raised by Mrs Oliver. The chairman thanked Mrs Oliver for her observations but advised that further discussion on the subject be deferred to another meeting. Councillor Peacock reported that the School Governing Body was giving further consideration to the plan put forward for consideration.

THE CHAIRMAN RECONVENED THE MEETING

20.093. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON:

County Councillor Mrs Williamson reported that all the items she would have reported to the meeting had already been covered in her recent newsletter, but was available to give any assistance with issues as required.

District Councillor Mrs Williamson was thanked for her report and newsletter.

20.094. REPORT FROM DISTRICT COUNCILLOR A DUGGAN: District Councillor Duggan reported that he had received considerable correspondence from village residents requesting information covering the consideration by the Planning Committee of a number of planning applications submitted to Lancaster City Council. District Councillor Duggan advised that because of the ongoing issues connected to the covid19 pandemic planning committee meetings had been curtailed hence the lack of available information. Members agreed that District Councillor Duggan and the Chairman discuss the matter further. Councillor Peacock requested that the clerk upload all parish council responses to planning applications onto the parish council website.

20.095. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

20.096. PLANNING MATTERS: a) The following planning applications had been forwarded to members for their consideration and response as required with comments to be forwarded to Lancaster City Council Planning Department prior to deadline dates.

20/00692/CU– Change of use of bistro and bar (A3) to office (B1) for Mr Alex Mollart, Clear Water Bistro and Bar, Clear Water Fisheries, Kellet Lane, Over Kellet. No objection raised.

20/00676/VCN – Reserved Matters Application for the demolition of the existing farm buildings and the erection of 21 dwellings with associated access and landscaping (pursuant to the variation of conditions 2,7 and 8 on reserved matters application 18/01589/REM to amend the soft landscaping strategy and the removal of condition 3 (to remove the requirement for the attenuation pond) for Bleasdale, Site of former Warton Grange Farm, Farleton Close, Warton. No objection raised.

20/0142/TCA – T1 Larch – Fell, T2 Holly – Fell, T3 Elder – Fell, T5 Maple – Reduce by 8ft, T6 Willow – Fell, T7 Laburnum – Fell, T8 Catoneaster – Reduce to 5ft, T9 Elder – Fell, T10 Willow Stump – Remove, T11 Holly – Reduce to 6ft, T12 Willow – Pollard to 6ft, T13 Prunus Nigra – Reduce by 6ft for Mr Brad Cheek, Stonewell House, Back Lane, Warton. No objection raised.

20/00873/FUL – Change of use of first and second floor manager accommodation to holiday accommodation (C3) associated parking and erection of a bin store for Mr D White, The Nib, 9 West View, Mill Lane, Millhead, Warton. No objection raised.

20/0172/TCA – Silver Birch x1 – Crown reduce height and spread by 1.5m for Mr John Lawrence, 148 Main Street, Warton. No objection raised.

20/00957/FUL – Erection of a link extension and installation of a single pitched roof over extension outbuilding for Dr C Walker, 23 The Roods, Warton. No objection raised

20/00937/VLA – Variation of Legal Agreement attached to planning permission 15/00847/OUT and 18/01603/FUL, to amend the affordable housing provision for Mr Byron Wilson, Site of former Warton Grange Farm, Farleton Close, Warton. Comments not invited by Lancaster City Council, Planning Dept.from Warton Parish Council.

20/00909/FUL – Erection of a single storey outbuilding to the side for Mr David Morphy, 65 Sand Lane, Warton. No objection raised.

20/00692/CU and 20/00692/PLDC – Change of use of bistro and bar (A3) into office (B1) for Mr Alex Mollart, Clear Water Bistro and Bar, Clear Water Fisheries, Kellet Lane, Over Kellet. No objection raised.

20/00998/FUL – Demolition of existing extension and side porch and erection of a two storey rear/side extension and construction of dormer extensions to the front elevation for Mr Peter Walker, 7 Westbourne Road, Warton. No objection raised.

20/01061/FUL – Constuction of a dormer extension to the rear elevation for Mr & Mrs M & V, Wilson,36 Church Hill Avenue, Warton. No objection raised.

20/00402/OUT – Outline application for the erection of 2 dwellings for Mr P Edmundson, Bank Barn, Crag Road, Warton. Objection raised.
Members referred to the previous outline application for the erection of 3 dwellings on the site made on 15th May 2020 and the objection raised by the parish council to that

development and saw no reason to change their view, as they thought the reduction in the number of dwellings from 3 to 2 would have minimal effect on the visual damage caused by the development and the intrusion into the field would remain. The objection therefore remains on the grounds that;

The development will be highly visible beyond the road and those properties already in existence that align the road and would be the first properties to be built not along the roadside.

The development would be the first properties in the field, giving a foothold for proposals for further building to follow, leading to a spread throughout the field with a possible link up with developments already proposed in Church Hill Avenue and behind Main Street, so forming an area of continuous building, an aim demonstrated by the additional roadway and new access proposals included in the application.

Any developments in this locality, within the conservation zone, will impinge on the scenic value of Warton Crag, the gateway to the AONB from the south.

We are not aware that the required additions to the list of applicable local policies introduced since 2014 including the AONB DPD which came into force late last year, omissions highlighted as part of our objection to the original application made on 15th May 2020, have been taken into account.

The confusion concerning the road speed limit governing access to and from the site has not been clarified.

There is no need for further housing development in this area of the village and would be additional to sites designated in the Lancaster City Council Local Plan and does not meet the type of housing needs necessary for the village as laid down in the AONB DPD.

The development would increase the level of traffic using Main Street and Crag Road as well as Borwick Lane an already dangerous access route to and from the A6 Trunk Road and M6 Motorway.

b) Members noted that current status of planning applications reviewed by members at previous meetings as follows:

19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting decision
 19/0012/REF – reviewed 26th March 2019 meeting – Awaiting decision
 19/00563/VCN – Reviewed 4th June 2019 meeting – Awaiting decision
 19/0098/TPO – Reviewed 3rd September 2019 meeting – Awaiting decision
 19/00020/FUL – Reviewed 1st October 2019 meeting – Awaiting decision
 19/00034/REF – Reviewed 5th November 2019 meeting – Awaiting decision
 19/01512/FUL – Reviewed 4th February 2020 meeting – Awaiting decision
 20/00350/VCN – Reviewed by members 6th May 2020 – Awaiting decision
 20/00402/OUT – Reviewed by members 15th May 2020 – Awaiting decision
 20/00015/REF – Reviewed by members 18th May 2020 – Appeal dismissed
 20/00379/FUL – Reviewed by members 22nd May 2020 – Application permitted
 20/00503/FUL – Reviewed by members 27th May 2020 – Application permitted
 20/00358/OUT – Reviewed by members 2nd June 2020 – Awaiting decision
 20/00630/FUL – Reviewed by members 30th June 2020 – Application permitted
 20/00692/CU& PLDC – Reviewed by members 9th July 2020 – Awaiting decision
 20/00676/VCN – Reviewed by members 14th July 2020 – Awaiting decision
 20/0142/TCA – Reviewed by members 21st August 2020 – Application permitted
 20/00873/FUL – Reviewed by members 24th August 2020 – Awaiting decision
 20/0172/TCA – Reviewed by members 15th September 2020 – Awaiting decision
 20/00957/FUL – Reviewed by members 16th September 2020 – Awaiting decision
 20/00937/VLA – Reviewed by members 17th September 2020 – Awaiting decision
 20/00909/FUL – Reviewed by members 18th September 2020 – Awaiting decision
 20/00692/CU& PLDC – Reviewed by members 24th September 2020 – Awaiting decision

1208

20/00998/FUL – Reviewed by members 29th September 2020 – Awaiting decision.

20.097. FINANCE: a) Members noted the financial summary for July, August and September 2020

Opening Balance	Current Account	20379.96
	Village Improvement Account	12313.37
	Investment Account	8058.47
	Playground Account	4522.63
	E & R Wilson Fund Account	<u>987.90</u>
		<u>46262.33</u>

Receipts		
13.07.20 Lancashire County Council – Local Delivery Scheme		<u>500.00</u>
		46762.33

Payments		
06.07.20 HMRC – PAYE	1131.00	
06.07.20 G Marsh – Internal Audit Payment	100.00	
06.07.20 Tom Oliver – Toilet Work – June	60.00	
06.07.20 J W Ball – Salary	377.67	
06.08.20 Warton Bowling Club – Donation	250.00	
06.08.20 Thomas Graham Ltd – PPE & Toilet Consumables	131.96	
06.08.20 Thomas Graham Ltd – PPE & Toilet Consumables	82.98	
06/08/20 Willacy(Contractors) Ltd – Playground Sand & Supplies	58.62	
06/08/20 Tom Oliver – Toilet Work - July	133.60	
06/08/20 J W Ball – Salary	377.67	
07/08/20 Npower – Toilet Electricity	82.74	
06/09/20 J W Ball – Salary	377.67	
06/09/20 Open Spaces Society – Membership Fee	45.00	
06/09/20 Tom Oliver – Toilet Work – August	<u>152.50</u>	<u>3361.41</u>
		43400.92

Closing Balance	General Account	17518.55
	Village Improvement Account	12313.37
	Investment Account	8058.47
	Playground Account	4522.63
	E & R Wilson Fund Account	<u>987.90</u>
		<u>43400.92</u>

b) Members authorised payments and signed cheques for the following accounts:

Tom Oliver – Toilet Work –September- £135.00 – 2095
Lancaster City Council – AONB Payment - £925.00 - 2096
Thomas Graham & Sons Ltd – Toilet Consumables - £29.18– 2097

c) Annual Governance and Accountability Return (AGAR) 2019/2020

The AGAR had been forwarded to PKF Littlejohn prior to the 31st August 2020 audit date. A copy of the AGAR had been added to the parish council website and the invite to parishioners to inspect it and related documents had been posted on the parish council website and notice boards. The dates for inspection had been from 1st September 2020 to 12th October 2020, with that period now completed.

As the parish council had been selected by PKF Littlejohn as part of their 5% sample subject to additional audit procedures for the 2019/2020 financial year audit, it had been necessary to submit the records of the minutes of meetings when members agreed and authorised the request for the precept and the setting of the annual budget. The clerk reported that the required meeting minutes had been forwarded to PKF Littlejohn.

20.098. PUBLIC TOILETS: The clerk reported that relevant PPE equipment and consumables had been supplied to allow the toilets to reopen safely and comply with covid19 regulations. Tom Oliver's payments for his work had been reinstated to full levels.

20.099. SPARROW PARK: The park continued to be maintained to a high standard by the parish lengthsman.

20.100. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: Nothing further to report.

20.101. THE WEIR CHILDRENS PLAYGROUND: The clerk reported that the Lancaster City Council quotation for the replacement of the safety surfaces under the play net and tyre swing was still awaited, the delay in submission being caused by staff being diverted to urgent covid19 duties. The work to replace the safety surfaces was becoming urgent and it may become necessary to seek quotations from other contractors. Some damage to the sand pit had been caused by flooding during the recent periods of heavy rainfall and preventative action needs to be taken before such events become a regular occurrence. The injury claim against the council has still not been settled by our insurers with further discussion taking place about the adequacy of signage.

20.102. PARISH LENGTHSMAN: The clerk reported that the parish lengthsman had continued to cut the grass on Sparrow Park, The Weir and Little Weir.

20.103. CHRISTMAS LIGHTING DISPLAY: The Parish Lengthsman had reported that the Weir Christmas Tree was now sufficiently developed for decorative lights to be displayed on it during the Christmas period. He had suggested that members may wish to continue the lighting display along the length of the boundary wall fronting the area. It would be necessary to purchase new lights if members wished to extend the display. Members discussed the proposal and agreed that an estimate of the purchase cost of suitable lights be sought.

20.104. SPEED DETECTION DEVICES: Councillor Clough reported that the angle of the solar panel powering the Borwick Lane speed detection device needed to be adjusted in order to improve the level of charge available to the device. The parish lengthsman would be asked to take the necessary action. The clerk reported that he had not been able to make contact with Lancashire County Council officers to enquire if it was possible to arrange to take power from the street lighting system to safeguard a continuous supply to the device. County Councillor Mrs Williamson agreed to make the necessary enquiries on behalf of the parish council. The Mill Lane device continued to work successfully, but problems with achieving continued operation of the Roods device through inadequate battery charging facilities still persisted.

20.105. EMERGENCY RESPONSE PLAN: Councillor Clough reported that the plan was available for use if required and regular testing of the emergency generator and lighting system being carried out. Councillor Clough expressed his concern about the number of volunteers available to operate the plan and would attempt to establish the number of volunteers still available.

20.106. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: The clerk reported that final confirmation of successful registration was still awaited from the Land Registry.

20.107. PARISH COUNCIL WEBSITE: The clerk reported that changes to the website were necessary and were under consideration.

20.108. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported that two volunteers had now agreed to take part but in order to ensure the scheme was able to operate effectively more were needed.

20.109. MILL LANE FOOTPATH: Nothing further to report.

20.110. COMMUNITY CHAMPION VOLUNTEER PROJECT: Nothing further to report.

20.111. ENGLAND COASTAL PATHWAY – WARTON SALTMARSHES: The clerk reported that he had been advised that Natural England had withdrawn their proposal for the section of the pathway passing through the parish council area and the public enquiry had been cancelled. No further information was available at present.

20.112. WARTON & MILLHEAD FLOODING ISSUES: Members agreed to keep flooding issues throughout the parish under review. No update on Lancashire County Council investigations concerning the Sand Lane/Main Street junction flooding problem was available at present.

20.113. DONATION TO WARTON WARRIORS JUNIOR FOOTBALL TEAM: Members considered a request for a donation to the club to be used to purchase wet weather coats and jumpers together with the purchase of PPE equipment necessary for the club to continue to function. Members agreed that a donation of £500.00 be authorised with, dependant on the cost, Sponsored by Warton Parish Council printed on the coats.

20.114. WARTON CRAG DANGEROUS TREES: The clerk reported that Dr David Kopcke of West Craglands, Crag Road, Warton had contacted him with regard to trees bordering his property that were, in his opinion, in a dangerous state with large branches likely to fall onto his outbuildings and cause damage. The clerk had established that the trees were sited on part of the Crag that was the responsibility of the parish council. Members discussed the problem and agreed that the clerk make arrangements to have the trees inspected by a tree surgeon prior to a final decision being made concerning parish council action. Members suggested that the clerk contact Mr Lawrence for advice.

20.115. SALE OF MILLHEAD LAND: The clerk reported that Wilson Properties Ltd would be going ahead with their Option to Purchase with agreement papers signed on behalf of the parish council by the clerk.

20.116. PARISH DIRECTORY: Members discussed the preparation of a parish directory of village services and events for inclusion on the parish council website and agreed that such information would be a useful addition to the website. Work to proceed as part of the website upgrade.

20.117. 2020/2021 PAYMENT TO THE ARNSIDE AND SILVERDALE AREA OF OUTSTANDING NATURAL BEAUTY (AONB): Members agreed that a payment of £925.00 be made to the AONB as a contribution to running costs.

20.118. ITEMS OF INFORMATION FROM MEMBERS: Councillor Mrs Simmonds reported that dog fouling in the village continued to be a nuisance. Councillor Peacock reported that the noise generated by the clay pigeon shooting organised by a company based on the Leighton Hall Estate had become a serious nuisance for village residents. It was felt that the company was exceeding the number of days per week they were authorised to operate.

20.119. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked Members, County Councillor Mrs Williamson and District Councillor Duggan for their attendance and participation in the business of the meeting and closed the meeting at 8.45pm, arranging the next meeting for Tuesday 3rd November 2020 at 7.30pm by Zoom.

Items for inclusion in the Agenda for the 3rd November 2020 Meeting to be notified to the clerk by Monday 26th October 2020.

Chairman _____ Date _____

Minutes subject to agreement at the 3rd November 2020 meeting of the Warton Parish Council.